

Republic of the Philippines
DEPARTMENT OF HEALTH-EASTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT
Government Center, Palo, Leyte

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Health-Eastern Visayas Center for Health Development in the CSC website:


IMELDA Q. CREER
Administrative Officer V
HRMO

Date: November 18, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Development Management Officer IV	OSEC-DOHB- DMO4-540022- 2014	SG-22	P65,319.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Provincial DOH Office
2	Development Management Officer IV	OSEC-DOHB- DMO4-540001- 2019	SG-22	P65,319.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Provincial DOH Office
3	Medical Officer III	OSEC-DOHB- MDOF3- 540019-2010	SG-21	P 57,805.00	Doctor of Medicine	None required	None required	R.A. 1080		Local Health Support Division

4	Licensing Officer II	OSEC-DOHB-LIOF2-540013-2014	SG 15	P 30,531.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Regulation, Licensing & Enforcement Division
5	Licensing Officer II	OSEC-DOHB-LIOF2-540014-2014	SG 15	P 30,531.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Regulation, Licensing & Enforcement Division
6	Licensing Officer II	OSEC-DOHB-LIOF2-540015-2014	SG 15	P 30,531.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Regulation, Licensing & Enforcement Division

All qualified next in rank shall be automatically considered for promotion. However, a qualified next in rank has to submit letter of intent and an updated Personal Data Sheet to the HRM Unit. Failure to do so will automatically waive one's right to be included as candidate.

Likewise, this Office highly encourages other interested and qualified applicants including persons with disability (PWD), members of the indigenous communities, and those from any sexual orientation and gender identities to apply. Signify interest in writing and attach the following documents to the application letter:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet (if applicable) which can be downloaded at www.csc.gov.ph - 4 copies
2. Performance rating **in the last rating period** (if applicable);
3. Authenticated photocopy of certificate of eligibility/rating/license;
4. Authenticated Photocopy of Transcript of Records;
5. Photocopy of Certificates of Trainings attended for the last five (5) years

QUALIFIED APPLICANTS are advised to hand in their application to the Human Resource Management Unit or send thru email at dohro8hr.docs@gmail.com, or send through courier addressed to:

MINERVA P. MOLON, MD, MPH, FPPA, CESO III

Director IV

Department of Health
Center for Health Development-Eastern Visayas
Government Center, Candahug, Palo, Leyte

dohro8hr.docs@gmail.com

DEADLINE OF SUBMISSION OF APPLICATION IS ON DECEMBER 1, 2019. APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.