



Republic of the Philippines  
 Department of Education  
 Region VIII (Eastern Visayas)  
 DR. GERONIMO B. ZALDIVAR MEMORIAL SCHOOL OF FISHERIES  
 Albuera, Leyte

**RECEIVED**  
 JUN 06 2018  
 CIVIL SERVICE COMMISSION  
 LEYTE FIELD OFFICE II

CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DGBZMSF, R. O. 8 in the CSC website:

**NELLEN S. ALBEOS**

Secondary School Principal

Date: \_\_\_\_\_

Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Annual Salary	Qualifications Standards			Competency (If Applicable)	Place of Assignment
				Education	Training	Experience		
Casual Emergency Position								
(1) Accounting Clerk	None	1		BSC Accounting Graduate	4 hours of relevance training	1 year of relevance experience	None	Accounting Section
(2) Cash Clerk	None	1		BSC Accounting Graduate	4 hours of relevance training	1 year of relevance experience	None	Accounting Section

Listed and qualified applicants should signify their interest in writing. Attached the following documents to the application letter and send to the address not later than \_\_\_\_\_

1. Fully accomplished Personal Data sheet (PDS) with recent passport-sized picture (CS Form NO. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one(1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to

*Nellen S. Albeos*  
 NELLEN S. ALBEOS

Secondary School Principal  
 DGBZMSF, Albuera, Leyte

QUALIFICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.