


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


MARDONIO B. MACAPUGAS, AO IV-HRMO

Date: June 1, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	SCHOOL PRINCIPAL IV	OSEC-DECSB-SP4-540117-2010	22	68415	Bachelor's degree in BSED; or Bachelors degree w/18 professional edu. Units + 6 units of management	40 hrs of relevant training	3 yrs as Principal	RA1080 (Teacher), PMAT Passer		SNHS
2	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-540023-2016	20	54251	Bachelors degree in BSED; or Bachelors degree w/18 professional edu. units +6 units of management	40 hrs of relevant training	1 yrs as Principal	PBET/LET/RA1080, PMAT Passer		SHS
3	PROJECT DEVELOPMENT OFFICER	OSEC-DECSB-PDO2-540018-2014	15	33575	Bachelor's degree relevant to the job	4 hrs of relevant training	1 yr. relevant of experience	CS-Prof. 2nd level Eligibility		CID/LRMDS
4	TEACHER III	OSEC-DECSB-TCH3-540280-2018	13	28276	BSED or its equivalent	None Required	None Required	PBET/LET/RA1080		ELEM
		OSEC-DECSB-TCH3-541217-2011	13	28276	BSED or its equivalent	None Required	None Required	PBET/LET/RA1080		SNHS
5	TEACHER II	OSEC-DECSB-TCH2-540082-2015	12	26052	BSED or its equivalent	None Required	None Required	PBET/LET/RA1080		LNHS
6	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS3-540028-2017	09	18784	Completion of two (2) years	4 hrs of relevant training	1 yr of relevant experience	CS-SubProf (1st level eligibility)		OSDS
7	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540092-2018	08	17505	Completion of two (2) years	4 hrs of relevant training	1 yr of relevant experience	CS-SubProf (1st level eligibility)		TCNIHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 10, 2021.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARDONIO B. MACAPUGAS
AO IV - HRMO
San Fernando Comp., Real St., Taaloban City
hrmosdotac@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

NOTE: Applicants regardless of gender, civil status, age, disability, ethnicity, religion, etc. are encouraged to apply.