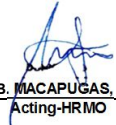


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


MARDONIO B. MACAPUGAS, AO IV-HRMO
Acting-HRMO

Date: October 19, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	PUBLIC SCHOOLS DISTRICT SUPERVISOR	OSEC-DECSB-PSDS-540317-1998	22	71,511.00	Master's degree in Education or other relevant Master's degree with specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher	RA1080 (Teacher)	N/A	ELEM
2	SCHOOL PRINCIPAL IV	OSEC-DECSB-SP4-540116-2010	22	71,511.00	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	3 years as Principal	RA1080 (Teacher)	N/A	CRMNHS
3	SCHOOL PRINCIPAL IV	OSEC-DECSB-SP4-540118-2010	22	71,511.00	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	3 years as Principal	RA1080 (Teacher)	N/A	TCNHS
4	MASTER TEACHER III	OSEC-DECSB-MTCHR3-540013-2018	20	57,347.00	Completion of academic requirements for a Master's degree in Education or its equivalent	8 hours of relevant training	1 year as Master Teacher II or 5 years as Teacher II	RA1080 (Teacher)	N/A	CRMNHS
5	MASTER TEACHER III	OSEC-DECSB-MTCHR3-540014-2022	20	57,347.00	Completion of academic requirements for a Master's degree in Education or its equivalent	8 hours of relevant training	1 year as Master Teacher II or 5 years as Teacher II	RA1080 (Teacher)	N/A	ELEM
6	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-540275-2010	20	57,347.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA1080 (Teacher)	N/A	ELEM
7	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-541119-2010	19	51,357.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA1080 (Teacher)	N/A	ELEM
8	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-541128-2010	19	51,357.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA1080 (Teacher)	N/A	ELEM
9	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-541131-2010	19	51,357.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA1080 (Teacher)	N/A	ELEM
10	ASSISTANT SCHOOL PRINCIPAL II	OSEC-DECSB-ASP2-540038-2016	19	51,357.00	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	8 hours of relevant training	2 years of relevant experience	RA1080 (Teacher)	N/A	SHS
11	MASTER TEACHER I	OSEC-DECSB-MTCHR1-540158-2022	18	46,725.00	Bachelor of Secondary Education (BSED) or Bachelor's Degree plus 18 professional unit in Education; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	RA1080 (Teacher)	N/A	Guadalupe Intg. School
12	MASTER TEACHER I	OSEC-DECSB-MTCHR1-540010-1999	18	46,725.00	Bachelor of Secondary Education (BSED) or Bachelor's Degree plus 18 professional unit in Education; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	RA1080 (Teacher)	N/A	SNHS
13	ADMINISTRATIVE OFFICER IV	OSEC-DECSB-ADOF4-540080-2004	15	36,619.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility	N/A	CRMNHS
14	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540083-2020	11	27,000.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional)/Second Level Eligibility	N/A	ELEM

15	TEACHER I	OSEC-DECSB-TCH1-541120-2018	11	27,000.00	Bachelor of Elementary Education (BEEd) or Bachelor's Degree plus 18 professional unit in Education	None Required	None Required	RA1080 (Teacher)	N/A	ELEM
16	TEACHER I	OSEC-DECSB-TCH1-540686-2014	11	27,000.00	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional unit in Education with appropriate major	None Required	None Required	RA1080 (Teacher)	N/A	SINHS
17	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-540123-2004	01	13,000.00	Must be able to read and write	None Required	None Required	None Required	N/A	LNHS
18	SECURITY GUARD I	OSEC-DECSB-SECG1-540134-1998	03	14,678.00	High School Graduate	None Required	None Required	Security Guard License (MC 11.s.Cat.II)	N/A	LNHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 30, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Updated Service Record
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any
11. **This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).**

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUDELLA RUIZ-LUMPAS, EdD, CESO VI
 Schools Division Superintendent
 San Fernando Comp. Real St. Tacloban City
hrrmosdotac@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.