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must be in MS Excel format

Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education Division of Southern Leyte in the CSC website:


GENIS S. MURALLOS, Ed.D., CESO V
(Head of Agency)

Date: 27-Jun-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse II	540027-2010	15	29,010.00	Bachelors of Science in Nursing	4 hours relevant training	1 year relevant experience	RA 1080 (Nurse)		
2	Teacher III (Elem.)	545909-1998, 545074-1998	13	24,224.00	Bachelor of Elementary Education (BEED) or Bachelors degree plus 18 professional units in education	None required	2 year relevant experience	PBET, Teacher, RA 1080		
3	Teacher III (Sec.)	546097-1998	13	24,224.00	Bachelor's degree of Education or its equivalent with a major & minor, or Bachelor's degree in Arts & Sciences with at least eighteen (18) units in professional education	None required	None required	PBET, Teacher		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GENIS S. MURALLOS, CESO V
Schools Division Superintendent
Mantahan, Maasin City, Southern Leyte
gen.mur@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.