

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format



CIVIL SERVICE COMMISSION RO VI
Southern Leyte Field Office

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:

MARIA FELMAR G. OLOR

HRMO

Date:

17-Dec-18

RELEASED

Date/Time:

Date/Time: 12-17-18 4:32 PM

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment	
1	Teacher III (Sec.)	546097-1998; 540382-2017	13	24,224.00	Bachelor's degree in education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least eighteen (18) units in professional education	None required	2 years of relevant experience	PBET, Teacher/RA 1080			
2	Teacher III (Elem.)	545303-1998; 545074-1998	13	24,224.00	Bachelors of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education.	None required training	2 years of relevant experience	PBET, Teacher/RA 1080			
3	Administrative Aide VI (DEMO)	540083-2014, 540089-2004	6	14,340.00	Completion of two years in college or High School graduate with relevant vocational trade/course	None required	None required	CS (Subprofessional) first level			
5	Nurse II	540027-2010	15	29,010.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	PBET, Teacher/RA 1080 (Nurse)			

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 28, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FELMAR G. OLOR

AO IV / Personnel

Mantahan, Maasin City, Southern Leyte

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title	Position Grade	Salary	Qualification Standards	Experience	Availability	Competency (25%)	Proof of Documents
1
2
3
4
5

Approved and signed by the ...

- 1. Fully accomplished Form of Application (AO IV) with supporting documents.
- 2. ...
- 3. ...
- 4. ...

...