Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines DEPARTMENT OF EDUCATION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the <u>Department of Education</u> in the CSC website:

MARIA FELMAR G. OLOR HRMO

Date:

February 8, 2019

	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of
No.	if applicable)				Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
, 1	Teacher II (Secondary Grades)	540606-2009	12	22,149	Bachelor of Secondary Education (BSED), Bachelor's degree in education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least eighteen (18) units in professional education, or BSE, or its equivalent	None required	1 year of relevant experience	PBET, Teacher		Bontoc National High School
2	Teacher II (Elementary Grades)	540455-2006	12	22,149	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education, or BSED, or its equivalent	None required	1 year of relevant experience	PBET, Teacher		Elementary
3	Head Teacher III (Elementary School)	541058-1998	16	31,765	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 units of professional education	24 hours of relevant training	Head Teacher for 2 years; or Teacher-in- Charge for 2 years; or Teacher for 5 years	RA 1080 (Teacher)		Elementary

Interested and qualified applicants including PWD should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 25, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FELMAR G. OLOR							
AO IV / Personnel							
Mantahan, Maasin City, Southern Leyte							
maria.olor@deped.gov.ph							

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.