


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:


MARIA FELMAR G. OLOR

HRMO

Date: 4-Jan-19

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Head Teacher I (Sec.)	540004-2007	14	26,494.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		
2	Teacher II (Sec.)	540114-1999	12	22,149.00	Bachelor's degree in education or its equivalent with a major and minor, or Bachelor's degree in Arts and Science	None required	1 year of relevant experience	PBET, Teacher		

Interested and qualified applicants including persons with disability (PWD) should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 15, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FELMAR G. OLOR

AO IV / Personnel

Mantahan, Maasin City, Southern Leyte

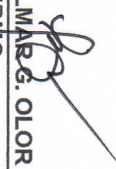
(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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					Education	Training	Experience	Eligibility Career Service (Subprofessional, FI, 1st Level Eligibility)	
1	Administrative Assistant II (Property Custodian)	540198-2016, 540203- 2016, 540208-2016	8	16,282.00	Completion of 2 years in college	4 hours of relevant training	1 year of relevant experience		SHS

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