

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DE website:



ETHEL S. ACUÑA  
**HRMO**

Date: November 3, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Head Teacher I (Secondary School)	OSEC- DECSB- HTEACH1- 540004-2007	14	30799	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	PBET / RA 1080 (Teacher)		Division of Southern Leyte
2	Head Teacher I (Secondary School)	OSEC- DECSB- HTEACH1- 540121-2016	14	30799	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	PBET / RA 1080 (Teacher)		Division of Southern Leyte

3	Head Teacher I (Secondary School)	OSEC- DECSB- HTEACH1- 540018-2006	14	30799	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	PBET / RA 1080 (Teacher)		Division of Southern Leyte
4	Head Teacher I (Secondary School)	OSEC- DECSB- HTEACH1- 540301-2010	14	30799	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	PBET / RA 1080 (Teacher)		Division of Southern Leyte
5	Teacher 3 (Secondary School)	OSEC- DECSB- TCH3- 540083-2013	13	28276	Bachelor of Secondary Education (BSED), or Bachelor's degree plus eighteen (18) professional units in Education with appropriate major	None required	2 years of relevant experience	RA 1080 (Teacher)		Division of Southern Leyte

6	Teacher 3 (Secondary School)	OSEC- DECSB- TCH3- 540679-2011	13	28276	Bachelor of Secondary Education (BSED), or Bachelor's degree plus eighteen (18) professional units in Education with appropriate major	None required	2 years of relevant experience	RA 1080 (Teacher)		Division of Southern Leyte
7	Teacher 3 (Secondary School)	OSEC- DECSB- TCH3- 540596-2020	13	28276	Bachelor of Secondary Education (BSED), or Bachelor's degree plus eighteen (18) professional units in Education with appropriate major	None required	2 years of relevant experience	RA 1080 (Teacher)		Division of Southern Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 15, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last 3 rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**GENIS S. MURALLOS Ed.D., CESO V**  
Schools Division Superintendent  
Mantahan, Maasin City, Southern Leyte  
[southernleyte.division@deped.gov.ph](mailto:southernleyte.division@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**