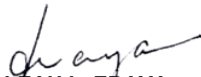


Republic of the Philippines  
DepEd Samar Division  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (DepEd Samar Division) in the CSC website:

  
LEAH L. ERAYA  
HRMO

Date : March 9, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-540267-2017	8	17,505.00	Completion of two years in College	4 hours relevant training	1 year relevant experience	Career Service (Sub- professional)/ First Level Eligibility		Birawan NHS
2	Teacher II (Elementary)	OSEC-DECSB-TCH2-540446-2014 OSEC-DECSB-TCH2-540171-2011	12	24,495.00	Bachelor of Elementary education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 (Teacher)		Division of Samar
3	Teacher I (Elementary)	OSEC-DECSB-TCH1-540266-2011 OSEC-DECSB-TCH1-570666-1998	11	22,316.00	Bachelor of Elementary education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 (Teacher)		Division of Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_ .

Please refer Deped Order No. 7 s., 2015 and DepEd Order No. 66 s., 2007

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEAH L. ERAYA  
Administrative Officer IV (HRMO)  
Arteche Boulevard Brgy. 7,Catbalogan City,6700, Philippines  
[hmodepedsamar@yahoo.com](mailto:hmodepedsamar@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.