Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines Department of Education Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:

ROTHEL R. CALINAO

HRMO

Date:

January 9, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Teacher III (Elementary)	OSEC-DECSB-TCH3-540019-2000	13	29,798.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	RA 1080 (Teacher)		Division of Samar
2	Teacher II (Elementary)	OSEC-DECSB-TCH2-543989-1998	12	27,608.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080 (Teacher)		Division of Samar
3	Teacher I (Elementary)	OSEC-DECSB-TCH1-540586-2002	11	25,439.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher)		Division of Samar
4	Teacher I (Junior High School)	OSEC-DECSB-TCH1-543073-2015	11		Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)		Rizal IS
5	Teacher I (Junior High School)	OSEC-DECSB-TCH1-541954-2018	11	25,439.00	Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)		Daram NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than <u>January 19, 2023.</u>

- 1. Letter of Intent addressed to the Office of the Schools Division Superintendent, stating the position applied for;
- 2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 3. Performance rating in the last rating period (if applicable);
- 4. Photocopy of certificate of eligibility/rating/license;
- 5. Photocopy of Transcript of Records;
- 6. Updated Service Records/Certificate of Employment/Special Order of Assignment;
- 7. Certificates of Trainings/Attendance relevant to the position being applied for;
- 8. Certificate of Awards, Recognition, Appreciation, etc. and;
- 9. Omnibus Certification of authenticity and veracity of all documents, submitted, duly signed and notarized.

10. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expresssion (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROTHEL R. CALINAO
HRMO
Arteche Blvd. Brgy. 7, Catbalogan City, 6700, Philippines
hrmodepedsamar@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.