

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Name of Agency) in the CSC website:

**MAHALIA M. LAURON**  
**HRMO**

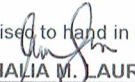
Date: December 16, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-541260-2016	11	20,754	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None Required	None Required	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET win 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
2	Teacher I	OSEC-DECSB-TCH1-541260-2016	11	20,754	Bachelor's degree ; or completion of technical-vocational course(s) in the area of specialization	At least NC II *Appropriate to the specialization	None Required	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET win 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
3	Teacher I	OSEC-DECSB-TCH1-541321-2015	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/ PBET		Secondary
4	Teacher II	OSEC-DECSB-TCH2-540855-2017	12	22,938	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None Required	None Required	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET win 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
5	Teacher II	OSEC-DECSB-TCH2-540855-2017	12	22,938	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At Least NC II + TMC I *Appropriate to the specialization	6 mos of relevant teaching or 6 mos of industry work experience	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET win 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 26, 2019**.

1. Personal Data Sheet(CS Form 212, Revised 2017)
2. Copy of PRC Board Ratings and ID or CSC Eligibility(for non-teaching positions)
3. Performance Rating for the last 3 rating periods
4. Updated Service Record
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
**MAHALIA M. LAURON**  
Administrative Officer IV-Personnel  
Brgy. Punta, Ormoc City  
[deped.ormoc.hrmu@gmail.com](mailto:deped.ormoc.hrmu@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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6	Master Teacher II	OSEC-DECSB-MTCHR2-540011-2011	19	45,269	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hrs of relevant training	1 yr as Master Teacher I or 4 yrs as Teacher III	RA 1080 (Teacher)/ PBET		Secondary
7	Teacher I	OSEC-DECSB-TCH1-543053-2012	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/ PBET		Secondary
8	Teacher I	OSEC-DECSB-TCH1-543064-2012	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/ PBET		Secondary
9	Teacher II	OSEC-DECSB-TCH2-540255-2011	12	22,938	Bachelor of Elementary Education(BEED) or Bachelor's degree plus 18 professional units in education	None Required	1 yr relevant experience	RA 1080 (Teacher)/ PBET		Elementary
10	Administrative Officer II (HRMO I)	OSEC-DECSB-ADOF2-540012-2019	11	20,754	Bachelor's degree	None Required	None Required	Career Service(Professional)/ Second Level Eligibility	Self Management (Personal Effectiveness)/Interpersonal Effectiveness/ Thinking or Conceptual Skills/ Attitude/Aptitude/Management/Leadership	SDO

\*\*\*\*\*Nothing Follows\*\*\*\*\*

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