

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Name of Agency) in the CSC website:

MAHALIA M. LAURON

HRMO

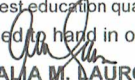
Date: **November 5, 2019**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-557740-1998	11	20,754	Bachelor of Elementary Education(BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 / PBET / TEACHER		Elementary
2	Head Teacher I	OSEC-DECSB-HTEACH1-540025-2007	14	27,755	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hrs of relevant training	Teacher-In-Charge(TIC) for 1 yr or Teacher for 3 yrs	RA 1080 (Teacher)		Elementary
3	Teacher III	OSEC-DECSB-TCH3-540401-2011	13	25,232	Bachelor of Elementary Education(BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 / PBET / TEACHER		Elementary
4	Teacher II	OSEC-DECSB-TCH2-540553-2012	12	22,938	Bachelor of Elementary Education(BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Elementary
5	Teacher I	OSEC-DECSB-TCH1-543554-2015	11	20,754	Bachelor of Elementary Education(BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 / PBET / TEACHER		Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 23, 2019**.

1. Personal Data Sheet(CS Form 212, Revised 2017)
2. Copy of PRC Board Ratings and ID or CSC Eligibility(for non-teaching positions)
3. Performance Rating for the last 3 rating periods
4. Updated Service Record
5. Updated TOR showing highest education qualification
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


MAHALIA M. LAURON
Administrative Officer IV-Personnel
Brgy. Punta, Ormoc City
deped.ormoc.hrmu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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6	Master Teacher I	OSEC-DECSB-MTCHR1-543050-1998	18	40,637	Bachelor of Elementary Education (BEd) or Bachelor's degree plus 18 professional units in Education and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs relevant experience	RA 1080 / PBET / TEACHER		Elementary
7	Teacher II	OSEC-DECSB-TCH2-540107-2009	12	22,938	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Secondary
8	Teacher II	OSEC-DECSB-TCH2-540296-2011	12	22,938	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Secondary
9	Teacher III	OSEC-DECSB-TCH3-540052-2016	13	25,232	Bachelor's degree w/ a major in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards Master's degree in relevant strand/ subject	4 hrs of training relevant to the subject area of specialization	1 yr of relevant teaching/industry work experience	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET w/in 5 yrs after the date of first hiring. Applicants for a contractual position: None Required. Practitioners (Part-time only): None Required.		Senior High

*****Nothing Follows*****

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