

Electronic copy to be submitted to the  
CSC FO  
must be in MS Excel format

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Name of Agency) in the CSC website:

**MAHALIA M. LAURON**

**HRMO**

Date: September 6, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER III	OSEC-DECSB-TCH2-540475-2014	13	25,232	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 / PBET / TEACHER		Elementary
2	TEACHER I	OSEC-DECSB-TCH1-557740-1998	11	20,754	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 / PBET / TEACHER		Elementary
3	TEACHER I	OSEC-DECSB-TCH1-543033-2012	11	20,754	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 / PBET / TEACHER		Elementary
4	TEACHER III	OSEC-DECSB-TCH3-540151-2001	13	25,232	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 / PBET / TEACHER		Elementary
5	TEACHER III	OSEC-DECSB-TCH3-541621-2014	13	25,232	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 / PBET / TEACHER		Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 23, 2019**.

1. Personal Data Sheet(CS Form 212, Revised 2017)
2. Copy of PRC Board Ratings and ID or CSC Eligibility(for non-teaching positions)
3. Performance Rating for the last 3 rating periods
4. Updated Service Record
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**MAHALIA M. LAURON**

Administrative Officer-IV-Personnel

Brgy. Punta, Ormoc City

[deped.ormoc.hrmu@gmail.com](mailto:deped.ormoc.hrmu@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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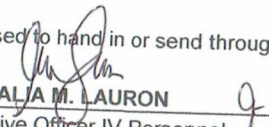
Date: September 6, 2019

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	TEACHER II	OSEC-DECSB-TCH2-544845-1998	12	22,938	Bachelor of Elementary Education(BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Elementary
7	TEACHER II	OSEC-DECSB-TCH2-540363-2011	12	22,938	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Secondary
8	TEACHER I	OSEC-DECSB-TCH1-540108-2012	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / PBET / TEACHER		Secondary
9	TEACHER I	OSEC-DECSB-TCH1-540412-2014	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / PBET / TEACHER		Secondary
10	TEACHER II	OSEC-DECSB-TCH2-541330-2016	12	22,938	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 yr relevant experience	RA 1080 / PBET / TEACHER		Secondary

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8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
11	TEACHER I	OSEC-DECSB-TCH1-541303-2015	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / PBET / TEACHER		Secondary
12	TEACHER I	OSEC-DECSB-TCH1-541291-2015	11	20,754	Bachelor of Secondary Education(BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / PBET / TEACHER		Secondary
*****Nothing Follows*****										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 12, 2019**.

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