

Republic of the Philippines  
DEPARTMENT OF EDUCATION, Ormoc City Division  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education, Ormoc City Division in the CSC website:

MANUEL P. ALBAÑO, Ph.D., CESO V  
(Head of Agency)  
Date: July 24, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	CHIEF EDUCATION SUPERVISOR	OSEC-DECSB-CES-540030-2014	24	879,588	Master's degree or Certificate in Leadership and Management from the CSC	40 hrs of supervisory/ management learning and development intervention undertaken within the last 5 years	4 hrs of supervisory/ management experience	Career Service Professional/Second Level Eligibility		DIVISION OFFICE
2	EDUCATION PROGRAM SUPERVISOR	OSEC-DECSB-EPSVR-540116-2010	22	704,604	Master's degree in Education or other relevant master's degree with specific area of specialization	8 hrs of relevant training	2 yrs as Principal or 2 yrs as Head Teacher or 2 yrs as Master Teacher	RA 1080 (Teacher)		DIVISION OFFICE
3	EDUCATION PROGRAM SUPERVISOR	OSEC-DECSB-EPSVR-540122-2010	22	704,604	Master's degree in Education or other relevant master's degree with specific area of specialization	8 hrs of relevant training	2 yrs as Principal or 2 yrs as Head Teacher or 2 yrs as Master Teacher	RA 1080 (Teacher)		DIVISION OFFICE
4	PUBLIC SCHOOLS DISTRICT SUPERVISOR	OSEC-DECSB-PSDS-540036-2014	22	704,604	Master's degree in education or other relevant master's degree	16 hrs of relevant training	5 yrs cumulative experience as Master Teacher, Head Teacher or Principal	RA 1080 (Teacher)/PBET		DIVISION OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

MANUEL P. ALBAÑO, PH. D., CESO V  
SCHOOLS DIVISION SUPERINTENDENT  
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