

Republic of the Philippines
Department of Education- Ormoc City Division
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd-Ormoc City Division in the CSC website:

MAHALIA M. LAURON

HRMO

Date: **February 19, 2020**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC-DECSB-TCH3-541091-2016	13	26,754	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 yrs relevant experience	RA 1080(TEACHER) /PBET		Secondary
2	Head Teacher I	OSEC-DECSB-HTEACH1-540131-2016	14	29,277	Bachelor's degree in Secondary Education or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hrs of relevant training	TIC for 1 yr or Teacher 3 for 3 years	RA 1080(TEACHER)		Secondary
3	Teacher II	OSEC-DECSB-TCH2-542239-2017	12	24,495	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080(TEACHER) /PBET		Secondary
4	Teacher II	OSEC-DECSB-TCH2-541348-2016	12	24,495	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080(TEACHER) /PBET		Secondary
5	Teacher II	OSEC-DECSB-TCH2-540535-2012	12	24,495	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080(TEACHER) /PBET		Elementary
6	Teacher III	OSEC-DECSB-TCH3-545505-1998	13	26,754	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080(TEACHER) /PBET		Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 29, 2020**.

1. Personal Data Sheet (CS Form 212, Revised 2017)
2. Copy of PRC Board Ratings and ID or CSC Eligibility (for non-teaching positions)
3. Performance Rating for the last 3 rating periods
4. Updated Service Record
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
- *8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MAHALIA M. LAURON
Administrative Officer IV-Personnel I
Brgy. Punta, Ormoc City
deped.ormoc.hrmu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.