

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Name of Agency) in the CSC website:

**MAHALIA M. LAURON**  
**HRMO**  
Date: **January 14, 2020**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Education Program Specialist II	OSEC-DECSB-EPS2-540030-2014	16	33,584	Bachelor's degree in Education or its equivalent	4 hrs relevant training	2 yrs experience in education, research, development, implementation or other relevant experience	RA 1080 / Career Service Professional (First Level Eligibility)		SDO
2	Teacher III	OSEC-DECSB -TCH3-540042-2016	13	25,232	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards Master's degree in relevant strand/subject	4 hrs of training relevant to the subject area of specialization	1 yr or relevant teching/industry work experience	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET w/n 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
3	Teacher III	OSEC-DECSB -TCH3-540042-2016	13	25,232	Bachelor's degree;or completion of technical vocational course(s) in the area of specialization	At least NC II + TMC I * Appropriate to the specialization	1 yr of relevant teaching or 1 yr of industry work experience	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET w/n 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
4	Teacher II	OSEC-DECSB-TCH2-540881-2017	12	22,938	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None Required	None Required	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET w/n 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High
5	Teacher II	OSEC-DECSB-TCH2-540881-2017	12	22,938	Bachelor's degree;or completion of technical vocational course(s) in the area of specialization	At least NC II + TMC I * Appropriate to the specialization	6 mos of relevant teaching or 6 mos of industry work experience	Applicants for permanent appointment: RA 1080(Teacher); if not RA 1080 eligible, they must pass the LET w/n 5 yrs after the date of first hiring Applicants for a contractual position: None Required Practitioners (Part-time only): None Required		Senior High

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 24, 2020**.

1. Personal Data Sheet(CS Form 212, Revised 2017)
2. Copy of PRC Board Ratings and ID or CSC Eligibility(for non-teaching positions)
3. Performance Rating for the last 3 rating periods
4. Updated Service Record
5. Updated TOR showing highest education qualification
6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**MAHALIA M. LAURON**  
Administrative Officer IV-Personnel  
Brgy. Punta, Ormoc City  
[deped.ormoc.hrmu@gmail.com](mailto:deped.ormoc.hrmu@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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6	Teacher I	OSEC-DECSB-TCH1-541307-2015	11	20,754	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / TEACHER / PBET		Secondary
7	Teacher I	OSEC-DECSB-TCH1-543918-2018	11	20,754	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 / TEACHER / PBET		Secondary
8	Master Teacher I	OSEC-DECSB-MTCHR1-540068-2015	18	40,637	Bachelor in Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs relevant experience	RA 1080 / TEACHER / PBET		Elementary
9	Teacher II	OSEC-DECSB-TCH2-540374-2011	12	22,938	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 yr relevant experience	RA 1080 / TEACHER / PBET		Elementary
10	Teacher I	OSEC-DECSB-TCH1-540005-2013	11	20,754	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 / TEACHER / PBET		Elementary

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