

Republic of the Philippines
DEPARTMENT OF EDUCATION, Ormoc City Division
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education, Ormoc City Division in the CSC website:

MANUEL P. ALBAÑO, Ph.D., CESO V
(Head of Agency)
Date: July 25, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-540262-2010	20	564,444	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of management	40 hrs of relevant training	1 year as principal	RA 1080 (Teacher)		ELEMENTARY
2	SCHOOL PRINCIPAL III	OSEC-DECSB-SP3-540095-2010	21	630,648	Bachelor's degree in Secondary Education or Bachelor's degree w/ 18 professional education units + 6 units of management	40 hours of relevant training	2 years as principal	RA 1080 (Teacher)		SECONDARY
3	MASTER TEACHER II	OSEC-DECSB-MTCHR2-540059-2016	19	505,188	Master's degree in relevant strand/subject	12 hrs of training relevant to the subject area of specialization	5 yrs of relevant teaching/industry work experience	Applicants for permanent appointment: RA 1080. If not they must pass the LET within 5 years after the date of first hiring		SENIOR HIGH

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

MANUEL P. ALBAÑO, PH. D., CESO V
SCHOOLS DIVISION SUPERINTENDENT
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