

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the _____ (Name of Agency) _____ in the CSC website:

MAHALIA M. LAURON

HRMO

Date: January 22, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility			
1	Administrative Assistant II	OSEC-DECSB-ADAS2-540010-2014	8	16,282.00	***Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC: 11 s. 1996 Career Service (Sub-professional)/First level eligibility			Secondary
2	Administrative Assistant II	OSEC-DECSB-ADAS2-540137-2016	8	16,282.00	High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC: 11 s. 1996 Career Service (Sub-professional)/First level eligibility			Secondary
3	Teacher I	OSEC-DECSB-TCH1-557735-1998	11	20,179.00	Bachelor of Elementary Education (BEEI) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher			Elementary
4	Teacher I	OSEC-DECSB-TCH1-557686-1998	11	20,179.00	Bachelor of Elementary Education (BEEI) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher			Elementary
5	Head Teacher 3	OSEC-DECSB-HTEACH3-540001-2008	16	31,765.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	HT for 2 yrs or TIC for 2 yrs or Teacher for 5 yrs	RA 1080 (Teacher)			Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

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2. Copy of PRG Board Ratings and ID or CSC Eligibility (for non-teaching positions)
3. Performance Rating for the last 3 rating periods
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6. Copy of designation in a form of Special Order/Memo, if any
7. Certificate of Participation, Completion, Trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

QUALIFIED APPLICANTS are advised to  stand in or send through courier/email their application to:

MAHALIA M. LAURON
Administrative Officer IV-Personnel
Brgy. Punta, Ormoc City
hrmo@dmcc.gov.ph

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6	Head Teacher I	OSEC-DECSB-HTEACH1-540025-2007	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-In-Charge (TIC) for 1 yr. or Teacher for 3 yrs.	RA 1080 (Teacher)		Elementary
7	Teacher III	OSEC-DECSB-TCH3-545456-1998	13	24,224.00	Bachelor of Elementary Education (BEEB) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary
8	Teacher II	OSEC-DECSB-TCH2-540143-2014	12	22,149.00	Bachelor of Elementary Education (BEEB) or bachelor's degree plus 18 professional units in education	None Required	1 yr relevant experience	RA 1080 /PBET/Teacher		Elementary
9	Teacher I	OSEC-DECSB-TCH1-557738-1998	11	20,179.00	Bachelor of Elementary Education (BEEB) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher		Elementary
10	Teacher II	OSEC-DECSB-TCH2-540245-2011	12	22,149.00	Bachelor of Elementary Education (BEEB) or bachelor's degree plus 18 professional units in education	None Required	1 yr relevant experience	RA 1080 /PBET/Teacher		Elementary

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11	Teacher I	OSEC-DECSB-TCH1-543539-2015	11	20,179.00	Bachelor of Elementary Education (BEEI) or bachelor's degree plus 18 professional units in education	None Required	None Required	None Required	RA 1080 /PBET/Teacher		Elementary
12	Teacher I	OSEC-DECSB-TCH1-540072-2011	11	20,179.00	Bachelor of Elementary Education (BEEI) or bachelor's degree plus 18 professional units in education	None Required	None Required	None Required	RA 1080 /PBET/Teacher		Elementary
13	Head Teacher I	OSEC-DECSB-HTEACH1-540005-2008	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-in-Charge (TIC) for 1 yr. or Teacher for 3 yrs	None Required	RA 1080 (Teacher)		Elementary
14	Teacher III	OSEC-DECSB-TCH3-540033-2001	13	24,224.00	Bachelor of Elementary Education (BEEI) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	None Required	RA 1080 /PBET/Teacher		Elementary
15	Head Teacher I	OSEC-DECSB-HTEACH1-540001-2011	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-In-Charge (TIC) for 1 yr. or Teacher for 3 yrs	None Required	RA 1080 (Teacher)		Elementary

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16	Teacher III	OSEC-DECSB-TCH3-541633-2014	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary
17	Head Teacher I	OSEC-DECSB-ITTEACH1-540004-2008	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-In-Charge (TIC) for 1 yr. or Teacher for 3 yrs	RA 1080 (Teacher)		Elementary
18	Teacher III	OSEC-DECSB-TCH3-540574-2016	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary
19	Head Teacher I	OSEC-DECSB-ITTEACH1-540043-2009	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-In-Charge (TIC) for 1 yr. or Teacher for 3 yrs	RA 1080 (Teacher)		Elementary
20	Teacher III	OSEC-DECSB-TCH3-540561-2011	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary

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21	Teacher III	OSEC-DECSB-TCH3-545471-1998	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary	
22	Teacher III	OSEC-DECSB-TCH3-540153-2003	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary	
23	Teacher I	OSEC-DECSB-TCH1-540377-2014	11	20,179.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher		Elementary	
24	Teacher II	OSEC-DECSB-TCH2-544906-1998	12	22,149.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	1 yr relevant experience	RA 1080 /PBET/Teacher		Elementary	
25	Teacher I	OSEC-DECSB-TCH1-540371-2014	11	20,179.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher		Elementary	

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26	Teacher I	OSEC-DECSB-TCH1-541672-2014	11	20,179.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher	Elementary
27	Head Teacher I	OSEC-DECSB-ITTEACH1-540007-2008	14	26,494.00	Bachelor's degree in Elementary Education, or Bachelor's degree w/ 18 professional education units	24 hrs of relevant training	Teacher-In-Charge (PIC) for 1 yr. or Teacher for 3 yrs	RA 1080 (Teacher)	Elementary
28	Teacher III	OSEC-DECSB-TCH3-540401-2011	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher	Elementary
29	Teacher I	OSEC-DECSB-TCH1-557673-1998	11	20,179.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	None Required	RA 1080 /PBET/Teacher	Elementary
30	Teacher III	OSEC-DECSB-TCH3-545482-1998	13	24,224.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in education	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher	Elementary

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31	Master Teacher I	OSEC-DECSB-MTCHRI-541978-1998	18	38,085.00	Bachelor of Elementary Education (BEd) or Bachelor's degree plus 18 professional units in Education and 18 units for a Master's degree in Education or its equivalent.	None Required	3 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary	
32	Master Teacher I	OSEC-DECSB-MTCHRI-543036-1998	18	38,085.00	Teacher of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in education with appropriate major and 18 units for a Bachelor's degree in Education or its equivalent.	None Required	3 yrs relevant experience	RA 1080 /PBET/Teacher		Secondary	
33	Teacher II	OSEC-DECSB-TCH2-540434-2016	12	22,149.00	Bachelor's degree w/ a major in the relevant strand/subject or any bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject.	None Required	None Required	Applicants for a permanent appointment: RA 1080/Teacher I and not RA 1080 eligible; they must pass the LET examination (4) or after the date of contractual position. None Required for Practitioners (part time only). None Required.		Senior High	
34	Teacher III	OSEC-DECSB-TCH3-541093-2016	13	24,224.00	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Secondary	
35	Teacher III	OSEC-DECSB-TCH3-540424-2011	13	24,224.00	Bachelor of Elementary Education (BEd) or bachelor's degree plus 18 professional units in education.	None Required	2 yrs relevant experience	RA 1080 /PBET/Teacher		Elementary	

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