

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF EDUCATION in the CSC website:

**CARMENCITA MARTIRES**

HRMO

Date: 03/24/2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility			
1	TEACHER I	OSEC-DECSB-TCH1-566151-1998	11	27,000	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None required	None required	None required	RA 1080, as amended (TEACHER)	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
2	TEACHER I	OSEC-DECSB-TCH1-540371-2011	11	27,000	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None required	None required	None required	RA 1080, as amended (TEACHER)	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
3	NURSE II	OSEC-DECSB-NURS2-540025-2022	16	39,672	Bachelor of Science in Nursing	4 hours relevant training	1 year of relevant experience	RA 1080 (Registered Nurse)	N/A	N/A	SAN ANTONIO AGRICULTURAL AND VOCATIONAL SCHOOL
4	REGISTRAR I	OSEC-DECSB-R1-540084-2016	11	27,000	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
5	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540078-2016	11	27,000	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
6	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540131-2020	11	27,000	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
7	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540161-2017	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
8	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540090-2018	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY

9	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540149-2017	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
10	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540180-2017	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
11	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540087-2018	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
12	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-540088-2018	9	21,211	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
13	SENIOR BOOKKEEPER	OSEC-DECSB-SRBK-540027-2011	9	21,211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	GAMAY NATIONAL HIGH SCHOOL
14	SENIOR BOOKKEEPER	OSEC-DECSB-SRBK-540021-2011	9	21,211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	LOPE DE VEGA NATIONAL HIGH SCHOOL
15	SENIOR BOOKKEEPER	OSEC-DECSB-SRBK-540012-2009	9	21,211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	PAMBUAN NATIONAL HIGH SCHOOL
16	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540351-2016	8	19,744	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
17	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540367-2016	8	19,744	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
18	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540338-2016	8	19,744	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
19	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540179-2017	8	19,744	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
20	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540355-2016	8	19,744	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility	N/A	DEPED, DIVISION OF NORTHERN SAMAR - SENIOR HIGH SCHOOL
21	SCHOOL PRINCIPAL IV	OSEC-DECSB-SP4-540005-2019	22	71,511	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	40 hours of relevant training	3 yrs as Principal	RA 1080, as amended (TEACHER)	N/A	DEPED, DIVISION OF NORTHERN SAMAR - ELEMENTARY
22	School Principal I	OSEC-DECSB-SP1-540550-2010	19	51,357	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units	40 hours of relevant training	HT for 1 year; or TIC for 2 years; or MT for 2 years; Teacher for 5 years	RA 1080, as amended (TEACHER)	N/A	Lacang National High School

23	School Principal I	OSEC-DECSB-SP1-540163-2011	19	51,357	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units	40 hours of relevant training	HT for 1 year; or TIC for 2 years; or MT for 2 years; Teacher for 5 years	RA 1080, as amended (TEACHER)	N/A	Cataman National High School-Gallitan ANHS Annex
24	School Principal II	OSEC-DECSB-SP2-541101-2019	20	57,347	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA 1080, as amended (TEACHER)	N/A	Gamay National High School-Andito NHS Annex
25	TEACHER II	OSEC-DECSB-TCH2-540259-2010	12	29,165	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	1 year relevant experience	RA 1080, as amended (TEACHER)	N/A	Victoria (Mawo) National High School
26	TEACHER I	OSEC-DECSB-TCH1-540108-2018	11	27,000	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None Required	RA 1080, as amended (TEACHER)	N/A	Las Navas National High School
27	TEACHER III	OSEC-DECSB-TCH3-541278-2018	13	31,320	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	RA 1080, as amended (TEACHER)	N/A	San Vicente National High School
28	TEACHER II	OSEC-DECSB-TCH2-542146-2017	12	29,165	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080, as amended (TEACHER)	N/A	LAOANG V DISTRICT

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender civil status, Person with Disability(PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression(SOGIE).

**For Person with Disability(PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and interview.**

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**LANI H. CERVANTES, CESO VI**

Schools Division Superintendent

Cataman N. Samar

[northensamar@deped.gov.ph](mailto:northensamar@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**