

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CARMENCITA L. MARTIRES
HRMO

Date: 02/21/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	School Principal IV	OSEC-DECSB-SP4-540004- 2016	22	71,511	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	40 hours of relevant training	3 years as Principal	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
2	School Principal III	OSEC-DECSB-SP3-540059- 2010	21	63,997	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 5 units of Management	40 hours of relevant training	2 yrs as Principal	RA 1080, as amended (TEACHER)	N/A	SAN ANTONIO AGRICULTURAL AND VOCATIONAL SCHOOL
3	Head Teacher III	OSEC-DECSB-HTEACH3- 541050-1998	16	39,672	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 2 years; or Teacher for 5 years	RA 1080, as amended (TEACHER)	N/A	BOBON SCHOOL FOR PHILIPPINE CRAFTSMEN
4	Head Teacher II	OSEC-DECSB-HTEACH2- 540011-2007	15	36,619	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 1 year; Teacher for 4 years	RA 1080, as amended (TEACHER)	N/A	DON JUAN F. AVALON NATIONAL HIGH SCHOOL (SAN ROQUE NATIONAL HIGH SCHOOL)
5	Head Teacher I	OSEC-DECSB-HTEACH1- 540074-2008	14	33,843	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL

6	Head Teacher I	OSEC-DECSB-HTEACH1-540018-2007	14	33,843	Bachelor's degree in Secondary Education, or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	TTC for 1 year, or Teacher for 3 years	RA 1080, as amended (TEACHER)	N/A	BOBON SCHOOL FOR PHILIPPINE CRAFTSMEN
7	Senior Bookkeeper	OSEC-DECSB-SRBK-540028-2011	9	21,211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	MAPANAS AGRO-INDUSTRIAL HIGH SCHOOL
8	Disbursing Officer II	OSEC-DECSB-DO2-540019-2007	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	ALLEN NATIONAL HIGH SCHOOL (BALICUATRO NHS)
9	Administrative Aide IV	OSEC-DECSB-ADDA4-540100-2004	4	15,586	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Relevant MC 11 s. 1986 Career Service (Sub-professional)/First Level Eligibility	N/A	BOBON SCHOOL FOR PHILIPPINE CRAFTSMEN
10	Administrative Aide III	OSEC-DECSB-ADDA3-540104-2004	3	14,678	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Relevant MC 11 s. 1986 Career Service (Sub-professional)/First Level Eligibility	N/A	CAPUL AGRO-INDUSTRIAL HIGH SCHOOL
11	Administrative Aide III	OSEC-DECSB-ADDA3-540102-2004	3	14,678	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Relevant MC 11 s. 1986 Career Service (Sub-professional)/First Level Eligibility	N/A	GALA VOCATIONAL SCHOOL
12	Administrative Aide I	OSEC-DECSB-ADA1-540136-2004	1	13,000	Must be able to read and write	None required	None required	None required	N/A	BASILIO B. CHAN MEMORIAL AGRICULTURAL AND INDUSTRIAL SCHOOL (LAVEZARES AIS)
13	Administrative Aide I	OSEC-DECSB-ADA1-540129-2004	1	13,000	Must be able to read and write	None required	None required	None required	N/A	BOBON SCHOOL FOR PHILIPPINE CRAFTSMEN
14	Accountant I	OSEC-DECSB-A1-540023-1998	12	29,165	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080 (CPA)	N/A	BASILIO B. CHAN MEMORIAL AGRICULTURAL AND INDUSTRIAL SCHOOL (LAVEZARES AIS)
15	School Librarian I	OSEC-DECSB-SL1-540038-1998	11	27,000	Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science	None Required	None Required	RA 1080	N/A	GALA VOCATIONAL SCHOOL
16	School Librarian I	OSEC-DECSB-SL1-540037-1998	12	29,165	Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science	4 hours of relevant training	1 year relevant experience	RA 1080	N/A	ELADIO T. BALITE MEMORIAL SCHOOL OF FISHERIES
17	School Librarian III	OSEC-DECSB-SL3-540031-1998	13	31,320	Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science	8 hours of relevant training	2 years relevant experience	RA 1080	N/A	BOBON SCHOOL FOR PHILIPPINE CRAFTSMEN

18	Guidance Counselor I	OSEC-DECSB-GUIDC1-540044-2008	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	ALLEN NATIONAL HIGH SCHOOL (BALICUATRO NHS)
19	Guidance Counselor I	OSEC-DECSB-GUIDC1-540050-2008	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	CATUBIG VALLEY NATIONAL HIGH SCHOOL
20	Guidance Counselor I	OSEC-DECSB-GUIDC1-540047-2008	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	BASILIO B. CHAN MEMORIAL AGRICULTURAL AND INDUSTRIAL SCHOOL (LAVEZARES AIS)
21	Guidance Counselor I	OSEC-DECSB-GUIDC1-540024-1998	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	GALA VOCATIONAL SCHOOL
22	Guidance Counselor I	OSEC-DECSB-GUIDC1-540048-2008	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	DON JUAN F. AVALON NATIONAL HIGH SCHOOL (SAN ROQUE NATIONAL HIGH SCHOOL)
23	Guidance Counselor I	OSEC-DECSB-GUIDC1-540049-2008	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	SAN JOSE TECHNICAL HIGH SCHOOL
24	Guidance Counselor I	OSEC-DECSB-GUIDC1-540020-2009	11	27,000	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	ELADIO T. BALITE MEMORIAL SCHOOL OF FISHERIES
25	Guidance Counselor II	OSEC-DECSB-GUIDC2-540011-1998	12	29,165	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	SUMUROY AGRO-INDUSTRIAL SCHOOL
26	Guidance Counselor III	OSEC-DECSB-GUIDC3-540036-1998	13	31,320	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	SAN ANTONIO AGRICULTURAL AND VOCATIONAL SCHOOL
27	Guidance Counselor III	OSEC-DECSB-GUIDC3-540040-1998	13	31,320	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	SAN SIDRO AGRO-INDUSTRIAL HIGH SCHOOL
28	Guidance Counselor III	OSEC-DECSB-GUIDC3-540035-1998	13	31,320	Master's Degree in Guidance and Counseling	None required	None Required	RA 1080 (Guidance Counselor)	N/A	CAPUL AGRO-INDUSTRIAL HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 2, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability(PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression(SOGIE).

For Person with Disability(PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GAUDENCIO C. ALJIBE, JR. PHD, CESO VI

OIC-Schools Division Superintendent

Catarman N. Samar

northern.samar@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.