

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **DEPED, DIVISION OF NORTHERN SAMAR** in the CSC website:

**GORGONIO G. DIAZ, JR., PH.D. CESO V**  
Schools Division Superintendent

Date: 21-Apr-20

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	<b>ADMINISTRATIVE ASSISTANT II</b>	<b>OSEC-DECSB-ADAS2-540335-2016</b>	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	First level eligibility or its equivalent	Div. of N. Samar (Senior High School)
2	<b>ADMINISTRATIVE ASSISTANT II</b>	<b>OSEC-DECSB-ADAS2-540337-2016</b>	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	RA 1080 (Teacher)	Div. of N. Samar (Senior High School)
3	<b>TEACHER I</b>	<b>OSEC-DECSB-TCH1-540181-2008</b>	11	22,316	BEED/BSED; any Bachelors degree plus atleast 18 professional units in education or its equivalent	NONE REQUIRED	NONE REQUIRED	RA 1080 (Teacher)	WASHINGTON NATIONAL HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**GORGONIO G. DIAZ, JR., PH.D. CESO V**

Schools Division Superintendent

Catarman N. Samar

[nsamardivision@deped.gov.ph](mailto:nsamardivision@deped.gov.ph)