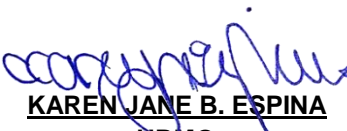


Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
MAASIN CITY DIVISION  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd - MAASIN CITY DIVISION in the CSC website:

  
**KAREN JANE B. ESPINA**  
HRMO

Date: November 17, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER III	OSEC-DECSB-TCH3-545038-1998	13	26,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET, Teacher		Maasin City Division
2	TEACHER II	OSEC-DECSB-TCH2-544459-1998 OSEC-DECSB-TCH2-544444-1998	12	24,495.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET, Teacher		Maasin City Division
3	TEACHER I	OSEC-DECSB-TCH1-543317-2012 OSEC-DECSB-TCH1-572127-1998	11	22,316.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET, Teacher		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Nov, 27 2020. **All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance**

***needed during the hiring process.***

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license and trainings attended; Certificates of Awards/Recognition received;
4. Certificate of Employment with period and Actual Duties and Function;
5. Photocopy of Transcript of Records and other applicable documents for ranking; and
6. Omnibus Certification of Authenticity.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**GENIS S. MURALLOS, Ed. D., CESO V**

Schools Division Superintendent

**c/o KAREN JANE B. ESPINA**

Administrative Officer IV

[karenjane.espina@deped.gov.ph](mailto:karenjane.espina@deped.gov.ph)

Government Center, Brgy. Combado, Maasin City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.