


Republic of the Philippines
MAASIN CITY DIVISION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd - MAASIN CITY DIVISION in the CSC website:


KAREN JANE B. ESPINA
HRMO

Date: September 26, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER I	OSEC-DECSB-TCH1-540065-2011	11	20,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET, Teacher		Maasin City Division
2	TEACHER III	OSEC-DECSB-TCH3-541072-2015	13	25,232.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET, Teacher		Maasin City Division
3	HEAD TEACHER I	OSEC-DECSB-HTEACH1-540095- 2009	14	27,755.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 units of professional education	24 hours of relevant training	Teacher-in-Charge for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Maasin City Division

4	PRINCIPAL I	OSEC-DECSB-SP1-540022-2010	19	45,269.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher for 1 year; or Teacher-in-Charge for 2 years; or Master Teacher for 2 years or Teacher for 5 years	RA 1080 (Teacher)	Maasin City Division
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)

Government Center, Brgy. Combado, Maasin City

karenjane_espina@yahoo.com


APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

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1	TEACHER I (Academic)	OSEC-DECSB-TCH1-541331-2016	11	20,754.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	For PERMANENT: RA 1080 (Teacher), if not, they must pass the LET within 5 years after the date of first hiring (provisional appointments shall be effective not beyond the school year, subject to reappointment); For CONTRACTUAL and PRACTITIONERS (Part-Time): None required		Maasin City Division

2	TEACHER II (Academic)	OSEC-DECSB-TCH2-540158-2019	12	22,938.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	None required	None required	For PERMANENT: RA 1080 (Teacher), if not, they must pass the LET within 5 years after the date of first hiring (provisional appointments shall be effective not beyond the school year, subject to reappointment); For CONTRACTUAL and PRACTITIONERS (Part-Time): None required	Maasin City Division
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