

Republic of the Philippines
MAASIN CITY DIVISION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd - MAASIN CITY DIVISION in the CSC website:


KAREN JANE B. ESPINA
HRMO

Date: August 8, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-541861- 1998	18	40,637.00	Bachelor's degree in elementary education BEED or it's equivalent	4 hours of relevant training	1 year of relevant experience	PBET/ Teacher/ RA 1080		Maasin City Division
2	TEACHER II (TVL)	OSEC-DECSB-TCH2-540158-2019	12	22,938.00	Bachelor's degree holder; or graduate of technical-vocational course (s) in the area of specialization	At least National Certificate II + Trainer's Methodology Certificate I appropriate to the specialization	6 months of relevant teaching experience / 6 months industry work experience	For PERMANENT: RA 1080 (Teacher), if not, they must pass the LET within 5 years after the date of first hiring (provisional appointments shall be effective not beyond the school year, subject to reappointment); For CONTRACTUAL and PRACTITIONERS (Part-Time): None required		Maasin City Division

3	TEACHER I	OSEC-DECSB-TCH1-540070-2007	11	20,754.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	PBET, Teacher		Maasin City Division
4	TEACHER I (Academic)	OSEC-DECSB-TCH1-541337-2016 OSEC-DECSB-TCH1-541336-2016	11	20,754.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None required	None required	For PERMANENT: RA 1080 (Teacher), if not, they must pass the LET within 5 years after the date of first hiring (provisional appointments shall be effective not beyond the school year, subject to reappointment); For CONTRACTUAL and PRACTITIONERS (Part-Time): None required		Maasin City Division
5	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-540369-2013 OSEC-DECSB-TCH2-540364-2013 OSEC-DECSB-TCH2-544464-1998	12	22,938.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 (TEACHER)		Maasin City Division

6	TEACHER II (SECONDARY)	OSEC-DECSB-TCH2-541078-2015			Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	1 year of relevant experience	PBET, Teacher		Maasin City Division
7	ADMINISTRATIVE ASSISTANT II (DATA ENTRY MACHINE OPERATOR II)	OSEC-DECSB-ADAS2-540221-2017	8	16,758.00	Completion of two years in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional), Data Encoder (MC 11, s. 96 - Cat. I), First Level Eligibility		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating **in the last rating period** (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)
Government Center, Brgy. Combado, Maasin City
karenjane_espina@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	PRINCIPAL II (SECONDARY)	OSEC-DECSB-SP2-540017-2013	20	51,155.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA 1080 (Teacher)		Maasin City Division

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