Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MAASIN CITY DIVISION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

KAREN JANE B. ESRINA HRMO

Date: <u>January 24, 2019</u>

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	TEACHER I (Secondary)	OSEC-DECSB-TCH1-543471-2012	11	20,179.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	PBET, Teacher		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ______.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)

Government Center, Brgy. Combado, Maasin City

karenjane espina@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.