Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines MAASIN CITY DIVISION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

KAREN JANE B. ESPINA HRMO

Date: <u>March 21, 2019</u>

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
	SST I	OSEC-DECSB-SPST1-540048-2018 OSEC-DECSB-SPST1-540049-2018	13	24,224.00	Bachelor's degree in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	NONE REQUIRED		RA 1080 (Teacher)  Secondary;  If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_\_.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

## KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)
Government Center, Brgy. Combado, Maasin City

karenjane espina@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.