Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MAASIN CITY DIVISION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **DepEd - MAASIN CITY DIVISION** in the CSC website:

KAREN JANE B. ESPINA HRMO

Date: <u>19-Feb-19</u>

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					<u> </u>
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SPECIAL SCIENCE	OSEC-DECSB-SPST1-540048-2018 OSEC-DECSB-SPST1-540049-2018	13	24,224.00	Bachelor's degree in Educatioon or in a specialized field in Science, Mathematics or in any of the related subjects	NONE REQUIRED	NONE REQUIRED	None (Exempted under RA 3661)		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ______.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)

Government Center, Brgy. Combado, Maasin City

karenjane espina@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.