Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MAASIN CITY DIVISION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **DepEd - MAASIN CITY DIVISION** in the CSC website:

KAREN JANE B. ESRINA HRMO

Date: February 11, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-541869-1998 OSEC-DECSB-MTCHR1-541885-1998 OSEC-DECSB-MTCHR1-541886-1998	18	38,085.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	NONE REQUIRED	3 years of relevant experience	PBET/ Teacher/ RA 1080		Maasin City Division
2	SPECIAL EDUCATION TEACHER II	OSEC-DECSB-SPET2-540002-2013	15	29,010.00	Bachelor's degree in Education with specialization in Special Education	4 hours of relevant training	1 year experience as Special Education Teacher	PBET/Teacher/ RA 1080		Maasin City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KAREN JANE B. ESPINA

Administrative Officer IV (Personnel & Records)

Government Center, Brgy. Combado, Maasin City

karenjane espina@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.