



Republic of the Philippines

Department of Education

Region VIII (Eastern Visayas) **DIVISION OF LEYTE**

Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the

JOSE MARIANO BARRIL, JR.

\ HRMO

Date: July 9, 2019

	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly - Salary	Qualification Standards					
No.					Education	Experience	Training	Eligibility	Competency (if applicable)	Place of Assignment
	Teacher 1 (Sec	ondary)								
		540115 2010	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Balugo NHS
		544304 2012	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Balugo NHS





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Г	Administra	ive Assistant II (Senior	High Sch	ool)					
		540114 2016	08	16,758.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub. Prof	Division of Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)
(Position Title)
(Complete Office Address)
(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

"LEAD to GO, LOVE to GROW, LIVE to GLOW"