



Republic of the Philippines  
**Department of Education**  
Region VIII (Eastern Visayas)  
**DIVISION OF LEYTE**

Government Center, Candahug, Palo, Leyte



**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **Division of Leyte** in the CSC website:

**JOSE MARIANO BARRIL, JR.**  
HRMO

Date: **June 10, 2019**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
	<b>Teacher 1 (Secondary)</b>									
		543577 2018	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Manaybanay NHS
		541090 2011	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Muertegui NHS
		544338 2012	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		San Francisco NHS
	<b>Teacher 2 (Secondary)</b>									
		540437 2012	12	22,938.00	BSED or its equivalent	1 yr.relevant exp.	none	PBET/LET		Muertegui NHS
		540171 2004	12	22,938.00	BSED or its equivalent	1 yr.relevant exp.	none	PBET/LET		San Francisco NHS
	<b>Teacher 3 (Secondary)</b>									
		540629 2016	13	25,232.00	BSED or its equivalent	2 yrs.relevant exp.	none	PBET/LET		Muertegui NHS
	<b>Teacher 3 (Senior High School)</b>									
		540025 2016	13	25,232.00	Bachelor's degree majoring	1 yr relevant exp.	4 hrs. relevant	PBET/LET		Division of Leyte
					in the relevant strand/subject;		training			
					plus at least 12 units towards					
					Master's degree relevant					
					strand/subject					



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	Administrative Assistant II (Senior High School)									
		540113 2016	08	16,758.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub. Prof		Division of Leyte
		540118 2016	08	16,758.00	studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub. Prof		Division of Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

“LEAD to GO, LOVE to GROW, LIVE to GLOW”



