



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:


JOSE MARIANO E. BARRIL, JR.

HRMO

Date: July 2, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Senior Education Program Specialist									
		540041 2014	19	45,269.00	Bachelor's degree in Education or its equivalent & completion of academic requirements for master degree relevant to the job	8 hrs of relevant training	2 yrs experience in education, research development, implementation or other relevant experience	RA 1080 CSP Appropriate Eligibility for second level position		Insular
	Teacher 3 (Elementary)									
		544224 1998	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		544242 1998	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		545715 1998	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		545746 1998	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
	Teacher 2 (Elementary)									
		546985 1998	12	22,938.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Division of Leyte
		540085 2012	12	22,938.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Division of Leyte
		540277 2006	12	22,938.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Division of Leyte



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Teacher 1 (Elementary)										
		540189	2016	11	20,754.00	BEED or its equivalent	none	none	PBET/LET	Division of Leyte
		541404	2015	11	20,754.00	BEED or its equivalent	none	none	PBET/LET	Division of Leyte
		541125	2014	11	20,754.00	BEED or its equivalent	none	none	PBET/LET	Division of Leyte
Administrative Assistant II (Disbursing Officer-II)										
		540050	2017	08	16,282.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	Prof/Sub	Division of Leyte
		540094	2017			studies in college	exp.			

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”