



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:


JOSE MARIANO E. BARRIL, JR.

HRMO

Date: March 26, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Head Teacher 2 (Elementary)									
		540221 1998	15	30,531.00	Bachelors degree Elem.	24 hrs relevant e	HT for 2 yrs; or TIC	PBET/LET		Insular
					Educ.or bachelors degree with	training	for 2 yrs.; or TCHR			
					18 professional educ.units					
	Head Teacher 1 (Elementary)									
		540035 2008	14	27,755.00	Bachelor's degree in Elem.	24 hrs relevant	TIC for 1yr.or TCH.	PBET/LET		Insular
					Educ.or bachelors degree with	training	for 3 yrs.			
					18 professional educ.units					
	Teacher 3 (Elementary)									
		540518 2010	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
	Teacher 2 (Elementary)									
		546966 1998	12	22,938.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Division of Leyte
	Teacher 1 (Elementary)									
		572230 1998	11	20,754.00	BEED or its equivalent	none	none	PBET/LET		Division of Leyte
	Administrative Assistant III (Clerk)									
		540143 2014	09	17,473.00	Completion of 2 yrs.	none	none	prof/sub		LDO
		540130 2014	09	17,473.00	studies in college	none	none	prof/sub		LDO

CS Form No. 9
Series of 2018



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	540138 2014	09	17,473.00		none	none	prof/sub		LDO
	540132 2014	09	17,473.00		none	none	prof/sub		LDO
Administrative Assistant II (Elem)									
	540065 2017	08	16,282.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	Prof/Sub		LDO
	540077 2017	08	16,282.00	studies in college	exp.	4 hrs training	Prof/Sub		LDO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”