



Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
DIVISION OF LEYTE



Government Center, Candahug, Palo, Leyte



**Request for Publication of Vacant Positions**

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of (Division of Leyte) in the CSC website:

**RONEL AL K. FIRMO, Ph.D., CESO V**

Schools Division Superintendent

Date: **December 6, 2018**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
<b>Teacher 1 (Elementary)</b>										
		543561 12	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Leyte Division
		564102 98	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Palo II
		562428 98	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Dagami South
		561971 98	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Calubian South
		565796 98	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Tanauan I
<b>Teacher 1 (Secondary)</b>										
		567442 98	11	242,148.00	BSED or its equivalent	none	none	PBET/LET		Javier NHS
		543640 18	11	242,148.00	BSED or its equivalent	none	none	PBET/LET		Villaba NCHS
<b>Teacher 1 (Senior High School)</b>										
		541669 16	11	242,148.00	BSED or its equivalent	none	none	PBET/LET		Vacant Item
<b>Teacher 2 (Elementary)</b>										
		546408 98	12	265,788.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Dagami South
		546342 98	12	265,788.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Calubian South
		546901 98	12	265,788.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Tanauan I



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<b>Teacher 2 (Senior High School)</b>								
	540325 17	12	265,788.00	Bachelor's degree with	none	1 yr.relevant exp.	PBET/LET	Vacant Item
		12	265,788.00	major in in the relevant	none	1 yr.relevant exp.	PBET/LET	
		12	265,788.00	strand/subject or any	none	1 yr.relevant exp.	PBET/LET	
		12	265,788.00	Bachelor's degree plus	none	1 yr.relevant exp.	PBET/LET	
		12	265,788.00	at least 6 units towards	none	1 yr.relevant exp.	PBET/LET	
		12	265,788.00	a Masters degree in	none	1 yr.relevant exp.	PBET/LET	
		12	265,788.00	relevant strand/subject	none	1 yr.relevant exp.	PBET/LET	
<b>Teacher 3 (Elementary)</b>								
	541134 11	13	290,688.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Calubian South
	540839 14	13	290,688.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Tanauan I
<b>Teacher 3 (Secondary)</b>								
	540096 15	13	290,688.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Javier NHS
	540797 12	13	290,688.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Dagami South
	544115 98	13	290,688.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Dulag North
<b>Head Teacher 1 (Elementary)</b>								
	540063 09	14	317,928.00	Bachelor's degree in Elem.	24 hrs relevant	TIC for 1yr.or TCH.	PBET/LET	Insular
	540019 17	14	317,928.00	Educ.or bachelors degree with	training	for 3 yrs.	PBET/LET	Insular
		14	317,928.00	18 professional educ.units			PBET/LET	Insular
<b>Head Teacher 2 (Elementary)</b>								
	540218 98	15	348,120.00	Bachelors degree Elem.	24 hrs relevant exp.	HT for 2 yrs; or TIC	PBET/LET	Insular
	540008 06	15	348,120.00	Educ.or bachelors degree with	training	for 2 yrs.; or TCHR	PBET/LET	Insular
		15	348,120.00	18 professional educ.units			PBET/LET	Insular
<b>Head Teacher 3 (Secondary)</b>								
	540041 02	16	381,180.00	Bachelor's degree in Sec.	24 hrs relevant	HT II for 1 yr TIC 2 yrs	PBET/LET	Tabango NHS
	540297 10	16	381,180.00	Educ.or bachelors degree with	training	or Teacher 5 yrs	PBET/LET	Burauen Comprehensive NHS
		16	381,180.00	18 professional educ.units			PBET/LET	
<b>Principal 1 (Secondary)</b>								
	540580 10	19	505,188.00	Bachelors degree in	40 hrs relevant exp.	HT for 2 yrs; or TIC	PBET/LET	Seguinon NHS
		19	505,188.00	Sec. Education or		for 2 yrs; or TCHR	PBET/LET	
		19	505,188.00	Bachelors degree w/18		for 5 yrs.	PBET/LET	
		19	505,188.00	professional education			PBET/LET	
		19	505,188.00	units			PBET/LET	



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<b>Principal 2 (Secondary)</b>										
	540103	11	20	564,444.00	Bachelors degree in	40 hrs relevant exp.	HT for 2 yrs; or TIC	PBET/LET		Hampipila NHS
			20	564,444.00	Elem. Education or		for 2 yrs; or TCHR	PBET/LET		
					Bachelors degree w/18		for 5 yrs.			
					professional education					
					units					
<b>Principal 4 (Secondary)</b>										
	540008	11	22	704,604.00	Bachelors degree in	40 hrs relevant exp.	2 years relevant	PBET/LET		SDO
					Elem. Education or its	training	experience			
					equivalent with a major and					
					minor, or Bachelor's					
					degree in Arts and Sciences					
					with at least ten (10) units					
					in professional education.					
<b>Education Program Supervisor</b>										
	540069	10	22	704,604.00	Bachelors degree in Elem.	8 hrs relevant exp.	2 yrs.relevant	PBET/LET		Insular
			22	704,604.00	(BSEED) or its equivalent		training	PBET/LET		Insular
<b>Administrative Assistant III</b>										
	540041	14	09	209,676.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub		Juan V. Delantar NHS
	540088	17	09	209,676.00	studies in college	exp.	4 hrs training	prof/sub		Leyte Division
	540112	17	09	209,676.00			4 hrs training	prof/sub		Leyte Division
<b>ADMINISTRATIVE AIDE I</b>										
	540186	04	1	126,120.00	must be able to read & write	none	none	none		Hilongos NVS
<b>SECURITY GUARD I</b>										
	540185	98	03	142,968.00	high school graduate	none	none	security guard license		LAIS
	540002	02	03	142,968.00	high school graduate	none	none	security guard license		LAIS
	540187	98	03	142,968.00	high school graduate	none	none	security guard license		LAIS
<b>Teacher 1 (Elementary)</b>										
	565538	98	11	242,148.00	BEED or its equivalent	none	none	PBET/LET		Tanauan I
<b>Teacher 1 (Secondary)</b>										
	540747	11	11	242,148.00	BSED or its equivalent	none	none	PBET/LET		TSCHI

**CS Form No. 9**  
Series of 2017



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<b>Teacher 3 (Secondary)</b>									
	540927 16	13	290,688.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Jugaban NHS
<b>Administrative Assistant II (Elementary)</b>									
	540069 17	08	195,384.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	Prof/Sub		Vacant Item
		08	195,384.00	studies in college	exp.	4 hrs training	Prof/Sub		Vacant Item

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
(Head of Office/Agency)  
\_\_\_\_\_  
(Position Title)  
\_\_\_\_\_  
(Complete Office Address)  
\_\_\_\_\_  
(E-mail Address)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**“LEAD to GO, LOVE to GROW, LIVE to GLOW”**