

Request for Publication of Vacant Positions

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **Division of Leyte** in the CSC website:

HRMO

Date: August 17, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Administrative Officer II (HRMO I)									
		540015 2020	11	22,316.00	Bachelor's degree	None	None	CSC Prof. 2nd Level Eligibility		Division of Leyte
		540016 2020								
		540017 2020								
		540018 2020								
		540019 2020								
		540020 2020								
		540021 2020								
		540022 2020								
		540023 2020								
		540024 2020								



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



		540025	2020	11	22,316.00	Bachelor's degree	None	None	CSC Prof. 2nd Level Eligibility	Division of Leyte
		540026	2020							
		540027	2020							
		540028	2020							
		540029	2020							
		540030	2020							
		540031	2020							
		540032	2020							
		540033	2020							
		540034	2020							
		540035	2020							
		540036	2020							
		540037	2020							
		540038	2020							
		540039	2020							
		540040	2020							
		540041	2020							
		540042	2020							
		540043	2020							
		540044	2020							
		540045	2020							
		540046	2020							
		540047	2020							
		540048	2020							
		540049	2020							
		540050	2020							
		540051	2020							
		540052	2020							
		540053	2020							
		540054	2020							
		540055	2020							
		540056	2020							
		540057	2020							



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		540058 2020	11	22,316.00	Bachelor's degree	None	None	CSC Prof. 2nd Level Eligibility	Division of Leyte
		540059 2020							
		540060 2020							
		540061 2020							
		540062 2020							
		540063 2020							
		540064 2020							
		540065 2020							
		540066 2020							
		540067 2020							
		540068 2020							
		540069 2020							
		540070 2020							

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 28, 2020**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO, Ph.D., CESO V
Schools Division Superintendent
Candahug, Palo, Leyte
leyte.ro8@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”