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Tepartment of $\mathbb{E}$ Ducation
Region VIII (Eastern Visayas) DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte

## Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in theecse webs
JOSE MAGANO BARRIL, JR.

Date: May 16, 2019

| No. | Position Title | Plantilla Item No. | $\begin{gathered} \text { Salary/ } \\ \text { Job/ } \\ \text { Pay } \\ \text { Grade } \\ \hline \end{gathered}$ | Monthly Salary | Qualification Standards |  |  |  |  | Place of Assignment |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | Education | Experience | Training | Eligibility | Competency (if applicable) |  |
|  | Teacher 1 (Secondary) |  |  |  |  |  |  |  |  |  |
|  |  | 5403752007 | 11 | 20,754.00 | BSED or its equivalent | none | none | PBET/LET |  | Tabango NHS |
|  | Administrative Assistant III (Senior Bookkeeper) |  |  |  |  |  |  |  |  |  |
|  |  | 5400522014 | 09 | 17,975.00 | Completion of 2 yrs. | 1 yr relevant exp. | 4 hrs training | prof/sub-prof |  | Mahaplag NHS - Upper |
|  |  |  |  |  | studies in college |  |  |  |  |  |
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Region VIII (Eastern Visayas) DIVISION OF LEYTE
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than
$\qquad$

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| (Head ot Ottice/Agency) |
| :--- |
| (Position Title) |
| (Complete Office Address) |
| (E-mail Address) |

## APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

## "LEAD to GO, LOVE to GROW, LIVE to GLOW"

