



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:


JOSE MARIANO E. BARRIL, JR.

HRMO

Date: March 20, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	DENTIST II									
		540045 1998	17	34,781.00	Doctor of Dental Medicine or Dental Surgery	4 hrs relevant training	1 year relevant experience	RA 1080		Insular
	Principal 1 (Elementary)									
		540023 2014	19	45,269.00	Bachelors degree w/18 professional education units	40 hrs relevant training	HT2 for 2 yrs; or TIC for 2 yrs; or TCHR for 5 yrs.	PBET/LET		Insular
	Teacher 3 (Elementary)									
		543658 1998	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		540469 2015	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		540465 2010	13	25,232.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Division of Leyte



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Teacher 2 (Elementary)									
	540236	2007	12	22,938.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET	Division of Leyte
Teacher 1 (Elementary)									
	560931	1998	11	20,754.00	BEED or its equivalent	none	none	PBET/LET	Division of Leyte
Administrative Assistant III (Senior Bookkeeper)									
	540143	2014	09	17,473.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub	LDO
	540130	2014	09	17,473.00	studies in college	exp.	4 hrs training	prof/sub	LDO
	540146	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540145	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540162	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540132	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540123	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540141	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540148	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540134	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540163	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540140	2014	09	17,473.00			4 hrs training	prof/sub	LDO
	540138	2014	09	17,473.00			4 hrs training	prof/sub	LDO
Administrative Assistant III (Senior Bookkeeper)									
	540060	2014	09	17,473.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub	Anahaway NHS
	540005	2007	09	17,473.00	studies in college	exp.	4 hrs training	prof/sub	Tabango NHS
	540032	2011	09	17,473.00			4 hrs training	prof/sub	San Joaquin NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

CS Form No. 9
Series of 2018



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(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”