



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:


JOSE MARIANO E. BARRIL, JR.

HRMO

Date: February 7, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Head Teacher 3 (Elementary)									
		541016 1998	16	33,584.00	Bachelor's degree in Elem. Educ. or bachelors degree with 18 professional educ. units	24 hrs relevant training	HT for 2 yrs or TIC for 2 yrs or Teacher for 5 yrs	PBET/LET		Insular
	Head Teacher 2 (Elementary)									
		540232 1998	15	30,531.00	Bachelors degree in Elem. Educ. or bachelors degree with 18 professional educ. Units	24 hrs relevant training	HT for 1 yr; or TIC for 1 yr; or Teacher for 4 yrs	PBET/LET		Insular
	Head Teacher 1 (Elementary)									
		540092 2016	14	27,755.00	Bachelor's degree in Elem. Educ. or bachelors degree with 18 professional educ. units	24 hrs relevant training	TIC for 1yr. or Teacher for 3 years	PBET/LET		Insular
	Teacher 3 (Elementary)									
		540630 2013	13	25,232.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs. relevant exp.	PBET/LET		Division of Leyte



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Teacher 2 (Elementary)									
	540256	2009	12	22,938.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
	540670	2011							
Teacher 2 (Senior High School)									
	540343	2017	12	22,938.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None Required	None Required	RA 1080 (Teacher) for permanent appointment; if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring. Applicants for a contractual position: None required	Division of Leyte
Teacher 1 (Elementary)									
	540787	2012	11	20,754.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/LET	Division of Leyte
Teacher 1 (Junior High School)									
	540072	2019	11	20,754.00	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	PBET/LET	San Isidro NHS
Administrative Assistant II (SHS-Clerk)									
	540054	2016	8	16,758.00	Completion of 2 years studies in college	4 hours training	1 year relevant experience	Prof/SubProf	Division of Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CS Form No. 9
Series of 2018



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(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”