



Republic of the Philippines  
**Department of Education**  
Region VIII (Eastern Visayas)  
**DIVISION OF LEYTE**



Government Center, Candahug, Palo, Leyte

**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:

**JOSE MARIANO BARRIL, JR.**

HRMO

Date: January 17, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	<b>Teacher 1 (Secondary)</b>									
		544547 2012	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Inopacan NHS
		542038 2015	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		Matag-ob NHS
	<b>Teacher 2 (Secondary)</b>									
		540145 2015	12	22,938.00	BSED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Inopacan NHS
		540169 2004	12	22,938.00	BSED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Matag-ob NHS
	<b>Teacher 3 (Secondary)</b>									
		540164 2004	13	25,232.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Matag-ob NHS
	<b>Administrative Assistant III (Senior Bookkeeper - Elementary)</b>									
		540075 2017	09	17,975.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub		Division of Leyte
			09	17,975.00	studies in college	exp.				



Republic of the Philippines  
**Department of Education**  
Region VIII (Eastern Visayas)  
**DIVISION OF LEYTE**

Government Center, Candahug, Palo, Leyte



Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

(Head of Office/Agency) \_\_\_\_\_

(Position Title) \_\_\_\_\_

(Complete Office Address) \_\_\_\_\_

(E-mail Address) \_\_\_\_\_

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**“LEAD to GO, LOVE to GROW, LIVE to GLOW”**



