



Republic of the Philippines  
**Department of Education**  
Region VIII (Eastern Visayas)  
**DIVISION OF LEYTE**

Government Center, Candahug, Palo, Leyte



**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:

  
**JOSE MARIANO E. BARRIL, JR.**

HRMO

Date: January 10, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	<b>Master Teacher 2 (Elementary)</b>									
		540489 1998	19	45,269.00	BEED or Bachelor's degree plus 18 professional units in Education, and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher 1 or 4 years as Teacher III	PBET/LET		Division of Leyte
	<b>Master Teacher 1 (Elementary)</b>									
		542561 1998	18	40,637.00	BEED or Bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs.relevant exp.	PBET/LET		Division of Leyte
	<b>Head Teacher 3 (Elementary)</b>									
		540662 1998	16	33,584.00	Bachelor's degree in Elem.	24 hrs relevant	HT for 2 yrs or TIC 2	PBET/LET		Insular
					Educ.or bachelors degree with	training	for 2 yrs or Teacher			
					18 professional educ.units		for 5 yrs			
	<b>Head Teacher 2 (Elementary)</b>									
		540237 1998	15	30,531.00	Bachelors degree Elem.	24 hrs relevant	HT for 1 yr; or TIC	PBET/LET		Insular
					Educ.or bachelors degree with	training	for 1 yr.; or Teacher			
					18 professional educ.units		for 4 years			



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<b>Head Teacher 1 (Elementary)</b>										
		540007	2017	14	27,755.00	Bachelor's degree in Elem.	24 hrs relevant	TIC for 1yr.or Teacher	PBET/LET	Insular
						Educ.or bachelors degree with	training	for 3 yrs.		
						18 professional educ.units				
<b>Teacher 3 (Elementary)</b>										
		540069	2000	13	25,232.00	BEED or Bachelor's degree plus 18	None Required	2 yrs.relevant exp.	PBET/LET	Division of Leyte
		540790	2011	13	25,232.00	BEED or Bachelor's degree plus 18	None Required	2 yrs.relevant exp.	PBET/LET	Division of Leyte
		540520	2010	13	25,232.00	BEED or Bachelor's degree plus 18	None Required	2 yrs.relevant exp.	PBET/LET	Division of Leyte
		540161	2015	13	25,232.00	BEED or Bachelor's degree plus 18	None Required	2 yrs.relevant exp.	PBET/LET	Division of Leyte
<b>Teacher 2 (Elementary)</b>										
		540342	2010	12	22,938.00	BEED or Bachelor's degree plus 18	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
		540477	2011	12	22,938.00	BEED or Bachelor's degree plus 18	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
		546507	1998	12	22,938.00	BEED or Bachelor's degree plus 18	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
		540197	2009	12	22,938.00	BEED or Bachelor's degree plus 18	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
<b>Teacher 1 (Elementary)</b>										
		541733	2015	11	20,754.00	BEED or Bachelor's degree plus 18	None Required	None Required	PBET/LET	Division of Leyte
		562820	1998	11	20,754.00	BEED or Bachelor's degree plus 18	None Required	None Required	PBET/LET	Division of Leyte
		543417	2015	11	20,754.00	BEED or Bachelor's degree plus 18	None Required	None Required	PBET/LET	Division of Leyte
		540252	2017	11	20,754.00	BEED or Bachelor's degree plus 18	None Required	None Required	PBET/LET	Division of Leyte
<b>Administrative Assistant III (Senior Bookkeeper)</b>										
		540123	2014	09	17,975.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub	LDO
						studies in college	exp.			

CS Form No. 9  
Series of 2018



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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**“LEAD to GO, LOVE to GROW, LIVE to GLOW”**



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*(Handwritten Signature)*  
**JOSE MARIANO BARRIL, JR.**

HRMO

Date: **January 10, 2020**

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
	<b>Teacher 2 (Senior High School)</b>									
		540451 2017	12	22,938.00	Bachelor's degree plus 6 units in Masters degree relevant strand	none	1 yr.relevant exp.	PBET/LET		DIVISION OF LEYTE
					Bachelor's degree plus 6 units in Masters degree relevant strand	none	1 yr.relevant exp.	PBET/LET		
	<b>Teacher 3 (Secondary)</b>									
		540672 2012	13	25,232.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		GRANJA-KALINAWAN NHS



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	<b>Administrative Officer II (Senior High School)</b>								
	540031	2016	11	20,179.00	Bachelor's degree	None required	None required	Professional	DIVISION OF LEYTE
	<b>Disbursing Officer II (Secondary)</b>								
	540027	2007	08	16,282.00	Completion of 2 yrs. studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub	ISABEL NHS

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