

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


ALVIN F. TANTUAN
Administrative Officer V

Date: January 9, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-540085-2017	8	18998	Completion of 2 years studies in college	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
2	TEACHER III	OSEC-DECSB-TCH3-544498-1998	13	29798	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
3	TEACHER II	OSEC-DECSB-TCH2-546327-1998	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
4	TEACHER II	OSEC-DECSB-TCH2-540087-2012	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
5	TEACHER II	OSEC-DECSB-TCH2-540299-2019	12	27608	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE

6	TEACHER I	OSEC-DECSB-TCH1-542891-2018	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
7	TEACHER I	OSEC-DECSB-TCH1-540204-2016	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
8	TEACHER I	OSEC-DECSB-TCH1-541464-2015	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
9	TEACHER I	OSEC-DECSB-TCH1-543346-2015	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
10	TEACHER I	OSEC-DECSB-TCH1-541435-2017	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
11	TEACHER I	OSEC-DECSB-TCH1-543682-2012	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
12	TEACHER I	OSEC-DECSB-TCH1-564598-1998	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
13	TEACHER I	OSEC-DECSB-TCH1-541388-2015	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
14	TEACHER I	OSEC-DECSB-TCH1-565945-1998	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
15	TEACHER I	OSEC-DECSB-TCH1-566808-1998	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE

16	TEACHER I	OSEC-DECSB-TCH1-563603-1998	11	25439	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of Certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promoted equal equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO, PhD., CESO V
 Schools Division Superintendent
 Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.