



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE
Government Center, Candahug, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **Division of Leyte** in the CSC website:

(Handwritten Signature)
JOSE MARIANO BARRIL, JR.

HRMO

Date: **January 9, 2020**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Teacher 1 (Secondary)									
		567434 1998	11	20,754.00	BSED or its equivalent	none	none	PBET/LET		ISABEL NHS
	Teacher 2 (Secondary)									
		540333 2006	12	22,938.00	BSED or its equivalent	none	1 yr.relevant exp.	PBET/LET		ISABEL NHS
	Teacher 2 (Senior High School)									
		540679 2017	12	22,938.00	Bachelor's degree plus 6 units in Masters degree relevant strand	none	1 yr.relevant exp.	PBET/LET		DIVISION OF LEYTE
	Teacher 3 (Secondary)									
		540032 1999	13	25,232.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		BUNG-AW NHS
		540163 2002	13	25,232.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		ISABEL NHS



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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency) _____

(Position Title) _____

(Complete Office Address) _____

(E-mail Address) _____

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



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HRMO

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Medical Officer III									
		540082 2010	21	57,805.00	Doctor of Medicine	None Required	None Required	RA 1080		Insular
	Principal 2 (Elementary)									
		540088 2010	20	51,155.00	BEED or Bachelor's degree plus 18 professional units in Education +6 units of Management	40 hrs relevant training	1 year as Principal	RA 1080		Insular
	Principal 1 (Elementary)									
		540655 2010	19	45,269.00	BEED or Bachelor's degree plus 18 professional units in Education	40 hrs relevant training	HT for 1 year or TIC for 2 yrs, or MT for 2 yrs or Teacher for 5 yrs	RA 1080		Insular
	Teacher 3 (Elementary)									
		544455 1998	13	25,232.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs.relevant exp.	PBET/LET		Division of Leyte
		540308 2006	13	25,232.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs.relevant exp.	PBET/LET		Division of Leyte



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Teacher 2 (Elementary)										
		540475	2011	12	22,938.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
		540327	2009	12	22,938.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	1 yr.relevant exp.	PBET/LET	Division of Leyte
Teacher 1 (Elementary)										
		543715	2012	11	20,754.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/LET	Division of Leyte
		541459	2015	11	20,754.00	BEED or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/LET	Division of Leyte
Administrative Assistant III (Senior Bookkeeper)										
		540163	2014	09	17,975.00	Completion of 2 yrs. studies in college	1 yr relevant exp.	4 hrs training	prof/sub	LDO

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(Head of Office/Agency) _____
 (Position Title) _____
 (Complete Office Address) _____
 (E-mail Address) _____

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CS Form No. 9
Series of 2018



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“LEAD to GO, LOVE to GROW, LIVE to GLOW”