

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

ALVIN F. TANTUAN
Administrative Officer V

Date: January 5, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-540004-2002	18	45203	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education w/ appropriate major; and 18 units for a Master's degree in Education or its equivalent.	None required	3 years relevant experience	RA 1080 (TEACHER)/ PBET/LET		BABATNGON NHS
2	TEACHER III	OSEC-DECSB-TCH3-540363-2009	13	28276	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years of relevant experience	RA 1080 (TEACHER)/ PBET/LET		BABATNGON NHS
3	TEACHER II	OSEC-DECSB-TCH2-540046-2022	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	RA 1080 (TEACHER)/ PBET/LET		BABATNGON NHS
4	TEACHER I	OSEC-DECSB-TCH1-543932-2012	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	RA 1080 (TEACHER)/ PBET/LET		BABATNGON NHS

5	TEACHER III	OSEC-DECSB-TCH3-540592-2018	13	28276	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years of relevant experience	RA 1080 (TEACHER)/PBET/LET		DR. GERONIMO B. ZALDIVAR MSOF
6	TEACHER II	OSEC-DECSB-TCH2-540905-2012	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	RA 1080 (TEACHER)/PBET/LET		ALANG-ALANG NHS
7	TEACHER I	OSEC-DECSB-TCH1-565961-1998	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	RA 1080 (TEACHER)/PBET/LET		ALANG-ALANG NHS
8	TEACHER II (TVL)	OSEC-DECSB-TCH2-540287-2016	12	27608	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC II + TMC I Appropriate to the specialization	6 months of relevant teaching or 6 months of industry work experience.	RA 1080(Teacher) for permanent appointment; if not RA1080 eligible, they must pass the LET within five(5) years after the date of first hiring. Applicants for a contractual position: None required Practitioners (part-time only): None required		DIVISION OF LEYTE
9	TEACHER III	OSEC-DECSB-TCH3-541502-2012	13	28276	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years of relevant experience	RA 1080 (TEACHER)/PBET/LET		ALFREDO PARILLA NHS
10	TEACHER II	OSEC-DECSB-TCH2-540371-2013	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	RA 1080 (TEACHER)/PBET/LET		ALFREDO PARILLA NHS
11	TEACHER I	OSEC-DECSB-TCH1-543749-2018	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	RA 1080 (TEACHER)/PBET/LET		ALFREDO PARILLA NHS
12	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-540079-2016	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE

13	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-540075-2016	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
14	DISBURSING OFFICER II	OSEC-DECSB-DO2-540006-2007	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		CARIGARA NHS
15	DISBURSING OFFICER II	OSEC-DECSB-DO2-540040-2011	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		SAN ISIDRO NHS
16	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-540118-2017	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		MARCELINO R. VELOSO NHS
17	SENIOR BOOKKEEPER	OSEC-DECSB-SRBK-540042-2011	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		SEGUINON NHS
18	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-540054-2014	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		LAIS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 15, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO PhD, CESO V

Schools Division Superintendent

Candahug, Palo, Leyte

recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.