



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
DIVISION OF LEYTE



Government Center, Candahug, Palo, Leyte

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Division of Leyte in the CSC website:


JOSE MARIANO BARRIL, JR.

HRMO

Date: January 4, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Teacher 1 (Elementary)									
		561953 1998	11	20,179.00	BEED or its equivalent	none	none	PBET/LET		Division of Leyte
		564261 1998	11	20,179.00	BEED or its equivalent	none	none	PBET/LET		Division of Leyte
		543596 2012	11	20,179.00	BEED or its equivalent	none	none	PBET/LET		Division of Leyte
	Teacher 2 (Elementary)									
		540144 2003	12	22,149.00	BEED or its equivalent	none	1 yr.relevant exp.	PBET/LET		Division of Leyte



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Teacher 3 (Elementary)									
	541077	2011	13	24,224.00	BEED or its equivalent	none	2 yrs.relevant exp.	PBET/LET	Division of Leyte
Head Teacher 1 (Elementary)									
	540106	2016	14	26,494.00	Bachelor's degree in Elem. Educ.or bachelors degree with 18 professional educ.units	24 hrs relevant training	TIC for 1yr.or TCH. for 3 yrs.	PBET/LET	Insular
Head Teacher 3 (Elementary)									
	540745	1998	16	31,765.00	Bachelor's degree in Elem. Educ.or bachelors degree with 18 professional educ.units	24 hrs relevant training	HT II for 1 yr TIC 2 yrs or Teacher 5 yrs	PBET/LET	Insular
Principal 1 (Elementary)									
	540643	2010	19	42,099.00	Bachelors degree w/18 professional education units	40 hrs relevant exp.	HT for 2 yrs; or TIC for 2 yrs; or TCHR for 5 yrs.	PBET/LET	Insular
Administrative Assistant II (Disbursing Officer-II)									
	540038	2018	08	16,282.00	Completion of 2 yrs. studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub	LDO
Administrative Assistant III (Senior Bookkeeper)									
	540059	2018	09	17,473.00	Completion of 2 yrs.	1 yr relevant	4 hrs training	prof/sub	LDO
	540060	2018	09	17,473.00	studies in college	exp.	4 hrs training	prof/sub	LDO
	540061	2018	09	17,473.00			4 hrs training	prof/sub	LDO
	540062	2018	09	17,473.00			4 hrs training	prof/sub	LDO



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		540063 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540064 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540065 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540066 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540067 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540068 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540069 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540070 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540071 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540072 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540073 2018	09	17,473.00			4 hrs training	prof/sub		LDO
		540074 2018	09	17,473.00			4 hrs training	prof/sub		LDO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Teacher 1 (Secondary)									
		544047 2012	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS
		544054 2012	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS
		540727 2011	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS
		564867 1998	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS
		544044 2012	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS
		564875 1998	11	20,179.00	BSED or its equivalent	none	none	PBET/LET		Burauen Compre. NHS



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Teacher 3 (Secondary)										
	540041	2009	13	24,224.00	BSED or its equivalent	none	2 yrs.relevant exp.	PBET/LET		Carigara NHS
Administrative Assistant II (Secondary)										
	540039	2018	08	16,282.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub		Bato SOF
	540040	2018	08	16,282.00	studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub		Burauen Compre. NHS
	540041	2018	08	16,282.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub		Carigara NHS
	540042	2018	08	16,282.00	studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub		Dr. Geronimo B. Zaldivar Mem. SOF
	540043	2018	08	16,282.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub		Dulag NHS
	540044	2018	08	16,282.00	studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub		Hilongos NVS
	540045	2018	08	16,282.00	Completion of 2 yrs.	1 yr relevant exp.	4 hrs training	Prof/Sub		Leyte-Agro-Industrial School
	540046	2018	08	16,282.00	studies in college	1 yr relevant exp.	4 hrs training	Prof/Sub		Merida VS



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Security Guard (Secondary)								
	540215 1998	3	11,914.00	At least High School Graduate	none	none	Security Guard License	Dulag NHS

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