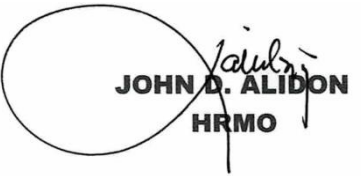


**Republic of the Philippines
DEPARTMENT OF EDUCATION
DIVISION OF EASTERN SAMAR
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd, Eastern Samar Division in the CSC website:


JOHN D. ALIDON
HRMO

Date: 03/08/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
	Master Teacher II	OSEC-DECSB-MTCHR2- 540013-2006; 540435-1998;	19	45,262.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	None Required	RA 1080		ELEMENTARY EDUCATION
	Master Teacher I	OSEC-DECSB-MTCHR1- 542235-1998; 542287-1998; 542259-1998;	18	40,637.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	None Required	RA 1080		ELEMENTARY EDUCATION,

Teacher III	OSEC-DECSB-TCH3- 540950-2012; 540669-2014; 540075-2007; 540082-2001; 543589-1998;	13	25,232.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	2 years of relevant experience	None Required	RA 1080		ELEMENTARY, BALANGKAYAN NHS, BOBON NHS,
Teacher II	OSEC-DECSB-TCH2- 540108-2007; 546002-1998; 540725-2011;	12	22,938.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education;	1 year of relevant experience	None Required	RA 1080		ELEMENTARY, SOUTHERN SAMAR NCHS, BALANGKAYAN NHS, MAYDOLONG NHS, GMNAS, SENIOR HIGH SCHOOL
Teacher I	OSEC-DECSB-TCH1- 540173-2011;	11	20,754.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education.	None Required	None Required	RA 1080		NENA NHS,
Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3- 540252-2017; 540253-2017;	9	17,975.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		SDO, ELEMENTARY EDUCATION,
Senior Bookkeeper	OSEC-DECSB-SRBK- 540011-2011;	9	17,975.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		HERNANI NHS
Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2- 540237-2016; 540228-2016; 540241-2016; 540248-2016; 540249-2016;	8	16,758.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		SENIOR HIGH SCHOOL
Administrative Assistant II (Disbursing	OSEC-DECSB-ADAS2- 540079-2014; 540064-2014; 540075-2014; 540033-2018; 540034-2018; 540035-2018; 540036-2018;	8	16,758.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE, SAN JULIAN NHS, BALANGKAYAN

	Officer II)	540037-2018; 540245-2017; 540228-2017;								NHS, MATARINAO SOF, SAMAR NPOSA, SOUTHERN SAMAR NCHS, SULAT NHS, TAFT NHS,
	Disbursing Officer II	OSEC-DECSB-DO2- 540010-2011;	8	16,758.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		HERNANI NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Letter of Intent (specify position applied)
3. Results of the NQESH for Principal applicants; if applicable
4. Transcript of Records for post-graduate degrees;
5. Approved Performance Ratings for the last 3 rating periods. (SY 2015-2016; SY 2016-2017; SY 2017-2018), if applicable;
6. Certificates of relevant Trainings/Seminars attended, if applicable;
7. Updated Service Record, if applicable;
8. Latest CSC Form 33 (Appointment), if applicable;
9. Outstanding Accomplishments (Certificates; a-e, DepEd Order No. 42, Series 2007), if applicable, and
10. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOHN D. ALIDON

HRMO-II

Capitol Site, Borongan City

john.alidon@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.