

**Republic of the Philippines  
DEPARTMENT OF EDUCATION  
DIVISION OF EASTERN SAMAR  
Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at DepEd, Eastern Samar Division in the CSC website:

  
**JOHN D. ALIDON**  
HRMO

Date: 01/31/2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	<b>School Principal III</b>	OSEC-DECSB-SP3- <b>540037-2011;</b>	21		Bachelor's Degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	2 years as Principal	40 hours of relevant training	RA 1080		<b>ELEMENTARY EDUCATION</b>
2	<b>School Principal IV</b>	OSEC-DECSB-SP4- <b>5540107-2010;</b>	22		Bachelor's Degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	3 years as Principal	40 hours of relevant training	RA 1080		<b>DOLORESNHS</b>
3	<b>Master Teacher I</b>	OSEC-DECSB-MTCHR1- <b>540310-2016;</b>	18		Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in	1 year as Master Teacher I or 4 years as Teacher III	None Required	RA 1080		<b>ELEMENTARY,</b>

					Education; and 24 units for a Master's degree in Education or its equivalent					
4	<b>Teacher II</b>	OSEC-DECSB-TCH2- <b>540308-2014;</b>	12	22,149.00	Bachelor of Elementary Education (BEEEd) or bachelor's degree plus 18 professional units in Education;	1 year of relevant experience	None Required	RA 1080		<b>ELEMENTARY EDUCATION,</b>
5	<b>Teacher I</b>	OSEC-DECSB-TCH1- <b>560490-1998;</b> <b>560042-1998;</b> <b>542964-2012;</b>	11	20,179.00	Bachelor of Elementary Education (BEEEd) or bachelor's degree plus 18 professional units in Education.	None Required	None Required	RA 1080		<b>ELEMENTARY EDUCATION,</b>
6	Administrative Assistant II <b>(Disbursing Officer II)</b>	OSEC-DECSB-ADAS2- <b>540074-2014;</b>	8	16,282.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First Level Eligibility		<b>CAN-AVID NHS</b>
7	<b>Administrative Aide III</b> (CLERK I)	OSEC-DECSB-ADA3- <b>540190-2004;</b>	3		Completion of two (2) years studies in college	None Required	None Required	Career Service (Sub-professional) First Level Eligibility		<b>ARTECHE NHS</b>

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**H**           **JOHN D. ALIDON**           **O**  
**H**           HRMO-II           **O**  
**H**   Capitol Site, Borongan City   **O**  
**H**   **john.alidon@deped.gov.ph**   **O**

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.