

Republic of the Philippines
Department of Education - Cataman National High School
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the _____ (Name of Agency) Department of Education - Cataman National High School in the CSC website

No. _____
Date: B-6-2020

DR. GORGONIO G. DIAZ Jr., PhD, CESO V

Schools Division Superintendent
Date: August 06, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	HT-IV	OSEC-DECSB-HTEACH4-540019-2017	SG-17	P38,464.00	Completed Academic Requirement in the fields of administration leadership or management	32 hours of relevant training	HT III for 2 years	PBET/LET	-	DepEd- Cataman National High School
2	HT-I	OSEC-DECSB-HTEACH1-540013-2006	SG-14	P29,277.00	At least 12 MA units in the fields of administration, supervision, leadership or management	24 hours of relevant training	3 years teaching experience and TIC or OIC for at least 1 year	PBET/LET	-	DepEd- Cataman National High School
XX										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. HELENA V. ALUMBRES, PhD, LIB
Secondary School Principal IV
Brgy. Dalakit, Cataman N. Samar
cataman.nhs@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.