

Office of the Schools Division Superintendent

## **Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the \_\_DepEd, Division of Catbalogan City\_ in the CSC website:

ARIES COMEQUE HRMO II

Date:

April 23, 2021

|     |   |                               |                           |                | Qualification Standards   |               |                                |                          |                               |                                |
|-----|---|-------------------------------|---------------------------|----------------|---|---------------|--------------------------------|--------------------------|-------------------------------|--------------------------------|
| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No.            | Salary/ Job/<br>Pay Grade | Monthly Salary | Education   | Training      | Experience                     | Eligibility              | Competency<br>(if applicable) | Place of Assignment            |
| 1   | Master Teacher I (Elementary)                       | OSEC-DECSB-MTCHR1-543468-1998 | SG-18                     | Php43,681      | Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent | None required | 3 years of relevant experience | PBET/Teacher RA<br>1080. |                               | Division of Catbalogan<br>City |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 3, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| ARIES C. COMEQUE                        |
|---|
| HRMO II                                 |
| DepEd, Division of Catbalogan City      |
| depedcatbalogancitydivision15@gmail.com |

## APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

The DepEd, Division of Catbalogan City adheres to the CSC policy on equal employment apportunity principle (EEOP), hence this position is likewise open to differently-abled persons.