

Republic of the Philippines
DepEd, Schools Division of CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website:

GRACE S. PAGUNSAN
HRMO

Date: 1/20/2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC-DECSB-TCH3-541161-2016	13	25,232.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 year relevant experience	RA-1080 (Teacher)	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation;	Schools Division of Calbayog City - Elementary
2	Teacher II	OSEC-DECSB-TCH2-544533-1998	12	22,938.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	RA-1080 (Teacher)	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation;	Schools Division of Calbayog City - Elementary
3	Teacher II	OSEC-DECSB-TCH2-540352-2012	12	22,938.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	RA-1080 (Teacher)	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication;	Schools Division of Calbayog City - Elementary
4	Teacher II	OSEC-DECSB-TCH2-540033-2013	12	22,938.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	RA-1080 (Teacher)	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication;	Schools Division of Calbayog City - Elementary
5	Teacher II	OSEC-DECSB-TCH2-544726-1998	12	22,938.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	RA-1080 (Teacher)	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication;	Schools Division of Calbayog City - Elementary
6	Master Teacher I	OSEC-DECSB-MTCHR1-540091-2014	18	40,637.00	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in education with appropriate major; and 18 units for a Master's Degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Calbayog City HS
7	Teacher III	OSEC-DECSB-TCH3-540057-2006	13	25,232.00	Bachelors Degree in Secondary Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation;	Schools Division of Calbayog City - Secondary
8	Teacher III	OSEC-DECSB-TCH3-540802-2013	13	25,232.00	Bachelors Degree in Secondary Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation;	Schools Division of Calbayog City - Secondary

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9	Teacher II	OSEC-DECSB--TCH2-540310-2015	12	22,938.00	Bachelors Degree in Secondary Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation;	Schools Division of Calbayog City - Secondary
10	Teacher I	OSEC-DECSB-TCH1-542513-2018	11	20,754.00	Bachelors Degree in Sec. Education (BSEd) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	none required	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service	Schools Division of Calbayog City - Calbayog City HS
11	Teacher I	OSEC-DECSB-TCH1-TCH1-542407-2012	11	20,754.00	Bachelors Degree in Sec. Education (BSEd) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	none required	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service	Schools Division of Calbayog City - Calbayog City HS
12	Administrative Officer IV (Administrative Officer II)	OSEC-DECSB-ADOF4-540288-2014	15	30,531.00	Bachelor's Degree relevant to the job	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Professional/2nd level eligibility	Self-management Interpersonal Effectiveness -Building Trust Communication Skills Thinking/Conceptual Skills Management Planning Organizing Leadership Accountability Integrity/ Ethics Vision/ Strategy Results Focus	Schools Division of Calbayog City - Elementary
13	Administrative Officer II (HRMO I)	OSEC-DECSB-ADOF2-540011-2019	11	20,754.00	Bachelor's Degree	None Required	None Required	Career Service Professional/2nd level eligibility	Self-management Interpersonal Effectiveness -Building Trust Communication Skills Thinking/Conceptual Skills Management Planning Organizing Leadership Accountability Integrity/ Ethics Vision/ Strategy Results Focus	Schools Division of Calbayog City - Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 30, 2020.

All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance needed during the hiring process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three years (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function; and
6. Photocopy of Transcript of Records and other applicable documents for ranking.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application (hard copies) to:

THELMA CABADSAN-QUITALIG, Ph. D., CESO V

Schools Division Superintendent
c/o **GRACE S. PAGUNSAN**
Administrative Officer IV
Brgy. Hamorawon, Calbayog City
depedcalbayogdivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.