

Republic of the Philippines
DepEd, Schools Division of CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website:

GRACE S. PAGUNSAN

HRMO

Date: 1/21/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Master Teacher I	OSEC-DECSB- MTCHR1-540228- 2018	18	38,085.00	Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in education; and 18 units for a Master's Degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
2	Teacher III	OSEC-DECSB-TCH3- 540167-2006	13	24,224.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
3	Teacher III	OSEC-DECSB-TCH3- 545424-1998	13	24,224.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
4	Teacher III	OSEC-DECSB-TCH3- 546379-1998	13	24,224.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
5	Teacher II	OSEC-DECSB-TCH2- 540034-2013	12	22,149.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
6	Teacher II	OSEC-DECSB-TCH2- 540213-2013	12	22,149.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
7	Teacher II	OSEC-DECSB-TCH2- 540057-2013	12	22,149.00	Bachelors Degree in Sec. Education (BSED) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Secondary
8	Teacher II	OSEC-DECSB-TCH2- 540168-2006	12	22,149.00	Bachelors Degree in Sec. Education (BSED) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Secondary
9	Teacher II	OSEC-DECSB-TCH2- 540384-2018	12	22,149.00	Bachelors Degree in Sec. Education (BSED) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Secondary

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
10	Teacher I	OSEC-DECSEB-TCH1-540446-2014	11	20,179.00	Bachelors Degree in Elem. Education (BSEED) or Bachelors Degree plus 18 prof. units in Education	none required	none required	PBET/ TEACHER/ RA-1081		Schools Division of Calbayog City - Elementary
11	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540023-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
12	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540024-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
13	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540025-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
14	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540026-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
15	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540027-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
16	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540028-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
17	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540029-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
18	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540030-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
19	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540031-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
20	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540032-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
21	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540033-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary
22	Administrative Asst. III (Senior Bokkeeper)	OSEC-DECSEB-ADAS3-540034-2018	9	17,473.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility		Schools Division of Calbayog City - Elementary

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23	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2- 540022-2018	8	16,282.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility	Schools Division of Calbayog City - Elementary
24	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2- 540023-2018	8	16,282.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility	Schools Division of Calbayog City - RLMSF
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 1, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three years (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function; and
6. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

GRACE S. PAGUNSAN

Administrative Officer IV

Brgy. Hamorawon, Calbayog City

depedcalbayogdivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.